

Particulars of the organization, functions and duties (Under Section 4 (b) (i))

The ICAR – National Institute of Agricultural Economics and Policy Research (NIAP), is a premier agricultural economics research institution in India. The Indian Council of Agricultural Research (ICAR) established NIAP in 1991 with a view to strengthen agricultural economics research through integration of economics input in planning, designing, and evaluation of agricultural research programs and enhancing the competence in agricultural policy analysis within the National Agricultural Research System. NIAP undertakes and sponsors research in agricultural economics and policy analysis in technology policy, sustainable agriculture, market and trade, institutional change and growth and modeling in agriculture. NIAP has 28 research scientists including the Director. Dr. Pratap Singh BIRTHAL, is the Director of NIAP. A Management Committee consisting of senior research administrators and other stakeholders representative including farmers, advise NIAP on research administration relations to Agricultural Economics and Policy Planning in Indian Perspective. A number of other internal committees also facilitate the decentralized management of the activities of NIAP.

Mandate

- Agricultural economics and policy research on markets, trade and institutions
- Growth and development models for sustainable agriculture
- Technology policy, evaluation and impact assessment

Vision

- Leveraging Innovations for Attaining Efficient, Inclusive and Eco-friendly Agricultural Growth through Agricultural Economics and Policy Research.

Mission

- To strengthen agricultural economics research for providing economically viable, socially-acceptable and environmentally-feasible policy options for science-led agricultural growth.

Goals

Articulate the relevance of Agricultural Economics and Policy research inputs in planning and enhancing its uptake by various stakeholders.

Strategy

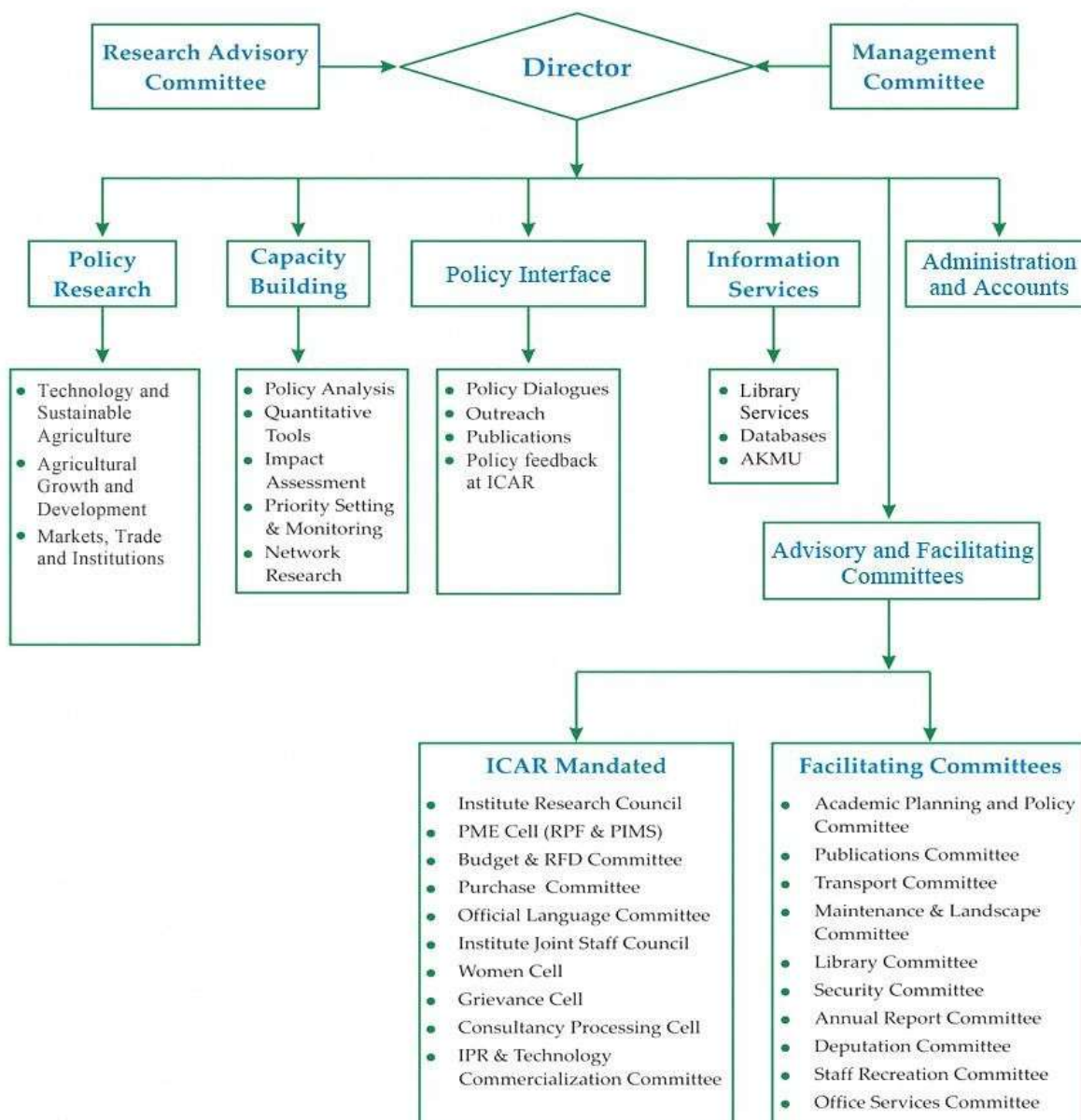
Undertake and promote agricultural policy research, training and policy interfacing programs focusing on:

1. Policy studies on contemporary agricultural development issues through in-house, collaborative and consultancy research
 - R&D policy and technology management
 - Natural resource and environmental economics
 - Agricultural development, markets and trade
2. Strengthening agricultural economics and policy research

- **Capacity development by facilitation, networking and dissemination of information**
- **Training programs and collaborative research**
- **Enhancing ICAR participation in policy decisions through policy dialogue and institutional linkages**

Power & Responsibilities of Officers (Under Section 4 (b) (ii))

ICAR-NIAP is an autonomous public funded Institute which undertakes and sponsors research in agricultural economics and policy analysis in technology policy, sustainable agriculture, market and trade, institutional change and growth and modeling in agriculture. The Head of the Department is the Director, ICAR-NIAP and the Administrative Officer is the Head of the Office. The Organizational Chart can be seen:



The powers and duties of the above mentioned officers/ employees change in accordance with the instructions issued by time to time which are made available by ICAR on its website i.e. <https://icar.org.in/>.

The powers and duties of each officer are presently being tabulated below: -

S.No.	Designation	Powers/ Duties
1.	Director	The Director is Head of Department for the Institute. He exercises all the powers which are applicable to HOD as per GOI instructions. Further additional powers have been delegated to the Director for day to day running of the Institute as per delegation of powers by ICAR HQ. Overall administrative, financial, executive disciplinary and appointing powers rest with the Director.
2.	Scientist	The role and responsibility of scientists include (1) organization of field surveys and preparation of databases for empirical research (2) policy oriented research in the field of agricultural economics (3) take up research on issues assigned by ICAR and those identified in EFC (4) contribute to capacity strengthening (5) publish research papers (6) carry out sponsored research (7) supervise work of project staff and other staff put under them (7) participation in various scientific activities like conferences, workshops, debates, training programmes etc. (8) Assist Director and Administration directly or as a part of various committees constituted by the Director for smooth functioning of the Centre (9) Scientists at senior level are also required to lead theme area research and supervise and guide scientists in respective theme areas.
3.	Technical Officers	The role and responsibility of Technical Officers include (1) assisting scientists in field surveys and preparation of databases for research (2) publish research papers (3) participation in various scientific activities like conferences, workshops, debates, training programmes etc. (4) Assist Director, Scientific Staff in research related work and administration in (5) Perform different duties assigned by higher authorities.
4.	Administrative Officer	He/ She advise the Head of the Department on all matters of policy and administration. Scrutinize proposals related to Establishment, Administration, Material Management, Infrastructure and Training etc. He/ She also coordinate activities of various units of the office. He/ She also recommend cases for taking disciplinary action against the staff as per instructions issued by Govt. of India. Implement policies of the Govt.
5.	Assistant Finance & Accounts Officer	He/ She ensure proper maintenance of accounts books and records. Supervise subordinates engaged in the maintenance of accounts. Scrutinize bills, receipts payments etc. for proper entries in cash-book, ledger and other records. Keep records of all taxes, fees etc. required to be paid by organisation. Get annual Budget prepared and consolidated and its presentation to the appropriate authority. See that prescribed account procedure/Audit is followed by offices, establishments and accounts books are properly maintained. Ensure that instructions given or objections raised are carried out or rectified. Advise appropriate authority on financial matters including revenue and expenditure such as procedure disposal of assets, write-off, depreciation, award of contract etc.
6.	Assistant Administrative Officer	He/ She organize and control all clerical work in the office, mark the dak, allot duties of staff, co-ordinate and supervise work of the clerical staff and look after

		discipline, administrative matters including cases of Earned Leave, in-subordination, arrangement of office accommodation, furniture, office equipments, etc. Prepare briefs on important administrative matters and Parliament question, attend Departmental Meetings. He/ She also perform the duties of DDOs and Inquiry officers.
8.	Assistant/UDC	Dealing all kind of service matters of the staff/officers of the Institute. Maintenance of Personal Files of the staff/officers. Processing different types of information asked by the ICAR/other authorities. Deal with different court cases. Processing the cases for procurement of different items and looking after the stores. Perform the duties of cashiers. Work under Assistant Finance and Accounts Officers for processing/passing of bills etc. Submit various cases along with relevant rules and guidelines to facilitate decision making process by the Competent Authority. Perform different duties assigned by higher authorities.
9.	LDC	Receive and register the DAK, Maintain the Section Diary, File Register, File Movement Register, Indexing and Recording, typing, comparing, despatch, preparation of different reports. Submission of routine and simple drafts.
10.	PS/PA/Steno Grade III	They are attached with officers/ higher authorities and perform the duties like mail correspondence, paper filing, making appointments, arranging meetings and collecting information desired by the officers. Besides above they also take dictation and transcribe it, Screen the telephone calls and visitors for the officers.

Some of the orders related to work allocation are as follows:

ICAR- National Institute of Agricultural Economics & Policy Research (NIAP)
Dev Prakash Shasti Marg, Pusa, New Delhi - 110 012

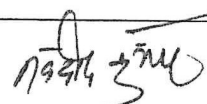
F. No. 20(1)/2012/NIAP

Dated: 08 November 2024

OFFICE ORDER

The Competent Authority, ICAR-NIAP is pleased to re-distribute the official duties amongst the following administrative staff of this Institute with immediate effect as per the following: -

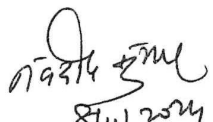
S. No.	Name & Designation of the official(s)	Assigned Duties
1.	Shri Inderjeet Sachdeva Assistant Admn. Officer	1. Supervision of all Administrative work. 2. Store Incharge. 3. Drawing and Disbursing Officer. 4. Nodal Officer of e-office, CPGRAM, e-HRMs 2.0. 5. Any other work assigned by the Senior Officers from time to time.
2.	Shri Yatin Kohli Assistant	1. To send reports of cadre strength etc. timely to Council and information sought on misc. matters as and when received from Council/concerned office/official from time to time. 2. All work related to Consultancy and Projects, including organizing any event under the project etc. 3. All official Foreign Deputation cases of Instt. Staff including Personal Travel/Foreign visit of Instt. staff. 4. To deal with Medical claim of serving and pensioners of this Institute. 5. To deal with cases of recruitment promotion, deputation, NPS, MACP, Assessment etc. 6. Pension cases of institute staff/pensioners misc. matters etc. 7. To deal with advances and adjustment of advances with regard to different meetings like IMC/QRT/Assessment Committee/DPC/IRC/RAC etc. 8. To maintain service book, personal files of institute staff. All establishment matters of institute staff and timely submission of all administrative matters. He will ensure timely verification of service book, necessary entries in the service book and updation of leave records. 9. To keep update to date and proper maintenance of Institute roaster with regard to technical, administrative and SSS staff respectively. 10. Creation of APAR's in e-Sparrow. 11. Nomination of Vigilance officer and vigilance clearance related matters, miscellaneous matters of Institute staff. 12. All digital related matters like e-office, e-HRMS, PIMS, CPGRAM, e-Sparrow, e-LIMBS. 13. GST (Regular) related work of the project/Schemes. 14. Any other work assigned by the Senior Officers from time to time.


8/11/24

3.	Shri Harish Vats Assistant	<ol style="list-style-type: none"> 1. He will work in audit wing of the Institute and in addition to the role and responsibilities already assigned to him in audit he will perform the duty of ISO certification work of this Institute. 2. Any other work assigned by the Senior Officers from time to time.
4.	Shri Ajay Tanwar Assistant	<ol style="list-style-type: none"> 1. To deal with the following matters mentioned below: <ul style="list-style-type: none"> - Store and purchase. - Maintenance and update entries in store registers including assets register. - Preparation and process of contingent bills. - Auction of obsolete un-serviceable items etc. after following GFR/ ICAR/ Govt. of India guidelines. - To ensure timely physical verification of the store and sending its report to Council. 2. To invite tenders/bids for the purchase of goods & services as per GeM/ Govt. of India/ICAR guidelines issues time to time. 3. To deal with the printing of publication of NIAP. 4. To deal with outsourced of manpower, Security Services, housekeeping job work, Horticulture files, AMC related matters of machine & equipment's & maintenance of vehicle matters etc. 5. Building maintenance, landscaping and miscellaneous matters with regard to maintenance etc. 6. GST on TDS-related compliance. 7. To deal with the works/ maintenance related matters from CPWD of the Institute. 8. Any other work assigned by the Senior Officers from time to time.
5.	Shri Durga Dayal Yadav Assistant	<ol style="list-style-type: none"> 1. To deal with LTC advance claims of Institute staff including Children Education Allowance. 2. Preparation of pay bills, arrears bill of regular staff/ RA/SRF/YP's etc. GSLIS matters of Institute staff. 3. Income Tax related work of the Institute and timely submission of Income tax to the concerned department. 4. Matters of Bio-matric attendance, leave records of project staff. 5. To deal with the matters of advances like HBA, Computers advance etc. of institute staff. 6. Right to Information-related work and uploading the relevant information of RTI portal etc. 7. Any other work assigned by the Senior Officers from time to time.
6.	Shri Deepak Tanwar PA	<ol style="list-style-type: none"> 1. To assist in organizing meeting like Management Committee, IRC, RAC, QRT, Institute training, workshops etc. 2. Custodian of APAR of Institute staff. 3. Any other work assigned by the Senior Officers from time to time.
7.	Shri Mahesh Kumar LDC	<ol style="list-style-type: none"> 1. To deal with TA matters of Institute staff and project staff. 2. Booking of Air tickets and processing of bills for making payment in r/o Ashoka Tour and Travels.

		3. Work of Cashier. 4. Electricity Bill/Telephone bills/reimbursement of newspaper bills etc. 5. Preparation of CGHS card of serving, pensioner staff and their dependent family members. 6. GPF withdrawal cases of Institute staff. 7. To deal with staff quarter related matters to be forwarded to the concerned Institute. 8. Guest room/rest room related matters including all maintenance of the rest room. 9. Preparation of contingent bills of his seat and medical bills. 10. Any other work assigned by the Senior Officers from time to time.
8.	Smt. Kanika Arora LDC	1. To deal with all audit and accounts matter in the audit wing of this Institute. 2. Any other work assigned by the Senior Officers from time to time.
9.	Shri Mahesh Pal SSS	1. He will perform the duties of Dairy and Dispatch work of the Institute. 2. He will keep all registers updated and well maintained. 3. Hindi Rajbhasha work. 4. To assist in store and will provide all assistance to the concerned dealing assistant in day to day work of the store. 5. Any other work assigned by the Senior Officers from time to time.

On the occasion of leave, tour etc. of officials stated at Sr. no. 2 above, work of his seat will be seen by the official of Sl.No. 5 and accordingly by Sl.No. 2 on vice-versa basis in addition to assigned duties of his seat. The same will be applicable for officials stated at Sl. No. 7 & 9 above on leave, tour etc. All the officials will ensure timely submission of cases and quick disposal of his seat work as per available guidelines of ICAR/GOI issued from time to time.


8/11/2024
(Navdeep Kumar Sharma)
Administrative Officer
2

Distribution:

1. All concerned officials (By name)
2. PS to Director, ICAR-NIAP
3. Head of Office, ICAR-NIAP
4. Finance & Accounts Officer, ICAR-NIAP
5. Guard file



भाकृअनुप - राष्ट्रीय कृषि आर्थिकी एवम् नीति अनुसंधान संस्थान (निराप)

देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली- 110 012

ICAR – National Institute of Agricultural Economics & Policy Research (NIAP)

Dev Prakash Shastri Marg, Pusa, New Delhi – 110 012

No.: 11(7)/2020-Estt.(NIAP)

Dated: 02.04.2024

OFFICE ORDER

In compliance to delegation of powers in ICAR, New Delhi, 3rd revised edition (updated up to March 2023), Director ICAR-NIAP, New Delhi has been pleased to re-delegate the following powers till further orders to Principal Investigators of Externally Funded Projects funded by:

(i) National and International Agencies (ii) Projects funded by the Private Sector (iii) ICAR projects such as Revolving Fund Scheme (iv) Consultancy projects (Training, Consultancy and Contract Research etc.):

S.No.	Nature of Power	Extent of Power	Remarks
1.	Engagement of approved staff approved under the project	Full powers	
2.	Procurement of goods/equipment approved under the project	Full Powers	
3.	Management of Consultancies, approved under the Project	Full Powers	
4.	Management of project staff including their TA/DA and Leave (including self).	PIs may sanction the TA advance after approval of the tour by the Director, and counter sign the TA bill while passing of TA claims by the Audit.	Approval of Director may be obtained for the tours by PIs, Co-PIs and other permanent staff members.
5.	Hiring of Vehicle	Full.	Hiring of vehicle can be done as per rate contract of Institute or after following codal formalities, subject to availability of funds.
6.	Recruitment of SRF/RA under the Project	Recruitment of SRF/RA etc. to be done after following all codal formalities with PI of the project in general act as the Chairman of the Selection Committee.	Approval to the recruitment of SRF/RA should be obtained by the P.I. of the Project from the Director of Institute.

The PIs would follow all the codal formalities and procedures at the ICAR Institutes and process all proposals through administration and finance & audit wings of the Institute. These powers can be exercised only subject to availability of budget in the concerned project. For any item other than those listed above, approval of the Directors may be obtained.

Navdeep K
02/04/2024
(Navdeep Kumar Sharma)
Administrative Officer

प्रशासनिक अधिकारी
भा.कृ.अ.प.-राष्ट्रीय कृषि आर्थिकी एवम्
नीति अनुसंधान संस्थान (निराप)
डी.पी.एस. मार्ग, पूसा, नई दिल्ली-110012

Distribution:

1. Dr. Shiv Kumar, Head, Division of Agricultural Market & Trade, ICAR-NIAP, New Delhi for information and further necessary action.
2. Dr. Raka Saxena, Head, Division of Technological & Sustainable Agriculture, ICAR- NIAP, New Delhi for information and further necessary action.
3. PPS to Director, ICAR-NIAP, New Delhi for information.
4. Unit In-charge of ICAR-NIAP, New Delhi.
5. All Staff Members, ICAR-NIAP, New Delhi for information and n/a.
6. Dr. Purushottam Sharma, Vigilance Officer & Principal Scientist, ICAR-NIAP, New Delhi for n/a.
7. AAO/ DDO, ICAR-NIAP, New Delhi for information.
8. AF&AO, ICAR-NIAP, New Delhi for information.
9. Incharge, PME Cell, ICAR-NIAP, New Delhi for information..
10. Incharge, PERMISNET, ICAR-NIAP, New Delhi for information.
11. Nodal Officer, e-Office & e-HRMS, ICAR-NIAP, New Delhi for information.
12. Guard File.

Nandhupku
07/04/2014



भाकृअनुप - राष्ट्रीय कृषि आर्थिकी एवम नीति अनुसंधान संस्थान (निआप)

देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली- 110 012

ICAR – National Institute of Agricultural Economics & Policy Research (NIAP)

Dev Prakash Shastri Marg, Pusa, New Delhi – 110 012

No.: 11(7)/2020-Estt.(NIAP)

Dated: 02.04.2024

OFFICE ORDER

In compliance to delegation of powers in ICAR, New Delhi, 3rd revised edition (updated up to March 2023), Director ICAR-NIAP, New Delhi has been pleased to re-delegate the following powers to the Head of Divisions till further orders:

S.No.	Nature of Power	Extent of Power
1.	Power to require a medical certificate of fitness before return from leave.	Full, if he is empowered to grant leave.
2.	Power to sanction Casual Leave.	Full in respect of staff working under his supervision, excluding self
3.	Power to sanction Earned Leave.	Full in respect of staff working under his supervision and in cases where no officiating arrangement will be required, excluding self
4.	Power to extend leave.	Full powers, provided the original leave was sanctioned by the HOD and the employee on his return will be under his/her admin control
5.	Power to restrict the frequency and duration of journeys.	Full
6.	Power to accept a certificate signed by any registered medical practitioner as evidence of the fitness of an employee of non gazetted status to return to duty.	Full
7.	Power to grant maternity/paternity leave.	Full
8.	To sanction tour programme and counter signature of T.A. bills.	Full, excluding self
9.	Power to sanction reimbursement of cancellation charges on unused railway tickets.	Full
10.	Local purchase of stationery stores.	Up to Rs. 25,000/- per annum for local purchase, subject to observance of the prescribed procedure.
11.	Local purchase of rubber stamps and office seals.	Full
12.	Purchases working stores, chemicals, tools, plants and equipment fertilizers, insecticides etc.	Rs. 1, 00,000/- in each case per annum.
13.	Maintenance of Computer and the Computer Laboratory.	Upto Rs. 25,000/- per annum including cost of stores and other material required for maintenance.

Navdeep Kumar Sharma
(Navdeep Kumar Sharma)
Administrative Officer

प्रशासनिक अधिकारी
भा.कृ.अ.प.-राष्ट्रीय कृषि आर्थिकी एवम
नीति अनुसंधान संस्थान (निआप)
डी.पी.एस. मार्ग, पूसा, नई दिल्ली-110012

Distribution:

1. Dr. Shiv Kumar, Head, Division of Agricultural Market & Trade, ICAR-NIAP, New Delhi for information and further necessary action.
2. Dr. Raka Saxena, Head, Division of Technological & Sustainable Agriculture, ICAR- NIAP, New Delhi for information and further necessary action.
3. PPS to Director, ICAR-NIAP, New Delhi for information.
4. Unit In-charge of ICAR-NIAP, New Delhi.
5. All Staff Members, ICAR-NIAP, New Delhi for information and n/a.
6. Dr. Purushottam Sharma, Vigilance Officer & Principal Scientist, ICAR-NIAP, New Delhi for n/a.
7. AAO/ DDO, ICAR-NIAP, New Delhi for information.
8. AF&AO, ICAR-NIAP, New Delhi for information.
9. Incharge, PME Cell, ICAR-NIAP, New Delhi for information.
10. Incharge, PERMISNET, ICAR-NIAP, New Delhi for information.
11. Nodal Officer, e-Office & e-HRMS, ICAR-NIAP, New Delhi for information.
12. Guard File.

Nand Singh
04/04/2024



भाकृअनुप - राष्ट्रीय कृषि आर्थिकी एवम नीति अनुसंधान संस्थान (निसाप)
देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली- 110 012
ICAR – National Institute of Agricultural Economics & Policy Research (NIAP)
Dev Prakash Shastri Marg, Pusa, New Delhi – 110 012

No.: 11(7)/2020-Estt.(NIAP)

Dated: 02.04.2024

OFFICE ORDER

In compliance to delegation of powers in ICAR, New Delhi, 3rd revised edition (updated up to March 2023), Director ICAR-NIAP, New Delhi has been pleased to re-delegate the following powers to the Head of Office (Administrative Officer, ICAR-NIAP) till further orders:

S.No.	Nature of Power	Extent of Power	Remarks
1.	Sanction of Advance for - (v) T.A. in connection with Transfer (vi) Advance in connection with Tour (vii) LTC Advance (viii) GPF Advance cases only	Full, in respect to employees up to a Level below the Level of HOO as per Levels of 7th CPC.	Subject to observance of GFR provisions.
2.	Settlement permission case and post facto approval to medical reimbursement in relaxation of Rules in emergent cases under CGHS/CS (MA) Rules.	Up to Rs. 2,000 for each treatment in OPD and up to Rs 10,000 for treatment of IPD	Reimbursement limited to prescribed rate as per the CS (MA) Rules, 1944.
3.	Countersignature of TA/TTA/LTC/Medical Bills	Full, in respect to employees up to a Level below the Level of HOO as per Levels of 7th CPC.	Subject to observance of TA/LTC Rules.
4.	Sanction of Casual Leave/Earned Leave /Medical Leave/Half Pay Leave/Compensatory Leave/ paternity / maternity/CCL / WRRIL to staff.	Full, in respect to employees up to a Level below the Level of HOO as per Levels of 7th CPC.	Subject to the CCS (Leave) Rules, 1972.
5.	Power to draw annual increment to staff.	Full.	Powers as per instructions contained in FRSR.
6.	Sanction / grant of Children Education Allowance to staff	Full, in respect to employees up to a Level below the Level of HOO as per Levels of 7th CPC.	Subject to MoF/ICAR instructions.
7.	Dress Allowance	Full	
8.	Entertainment/Refreshment	Rs 12,000 per annum	
9.	Sanction of reimbursement of Newspaper expenditure to staff	Full, in respect to employees up to a Level below the Level of HOO as per Levels of 7th CPC.	Subject to MoF/ICAR instructions.
10.	Sanction of Electricity Bills / Telephone Bills / Municipal charges of the Establishment	Full.	In case of delayed payment, the matter will be put up to Director for approval.

Handwritten:
02/04/2024
Contd. :-

11.	Maintenance, upkeep and repair of vehicles	Rs 10,000 on each case	Subject to Staff Car Rules and ARC having been approved by the Director of the institute and the repairs are of routine nature not involving major overhauling.
12.	Repairs and maintenance of - (i) Computer and its peripherals, printers, UPS, laptops, IT items, etc required for the working of an establishments (ii) Intercom equipment, Photocopiers, fax machine etc (iii) Air conditioner, refrigerator, hot cases, room heaters, Water coolers/purifiers etc.	Full.	Against AMC approved by the Director of the institute, finalized after following codal formalities as required under GFR.
13.	Procurement of items from Office Contingency.	Recurring: Up to Rs. 25,000 in each case.	Subject to procurement is made through GeM and as per GFR instructions.
14.	Procurement of reference book for office use.	Up to Rs. 12,000 per annum	
15.	Expenditure on freight & forwarding charges /clearing and warehousing charges / customs / airport to the institute	Full	
16.	Payment of charges on postage, fax, telephone bills internet use, cell phone etc.	Full	Subject to the availability of funds and the adherence to rules and procedures.

Navdeep Kumar
07/04/2015
(Navdeep Kumar Sharma)
Administrative Officer

प्रशासनिक अधिकारी

Distribution:

आ.कृ.अ.प.-राष्ट्रीय कृषि आर्थिकी एवम्

1. Mr. Navdeep Kufnar Sharma, Head of Office & Administrative Officer, ICAR-NIAP, New Delhi for information and further necessary action.
2. PPS to Director, ICAR-NIAP, New Delhi for information.
3. Heads of Divisions/ Unit In-charge of ICAR-NIAP, New Delhi
4. All Staff Members, ICAR-NIAP, New Delhi for information and n/a.
5. Dr. Purushottam Sharma, Vigilance Officer & Principal Scientist, ICAR-NIAP, New Delhi for n/a.
6. AAO/ DDO, ICAR-NIAP, New Delhi for information.
7. AF&AO, ICAR-NIAP, New Delhi for information.
8. Incharge, PME Cell, ICAR-NIAP, New Delhi for information.
9. Incharge, PERMISNET, ICAR-NIAP, New Delhi for information.
10. Nodal Officer, e-Office & e-HRMS, ICAR-NIAP, New Delhi for information.
11. Guard File.

नीति अनुसंधान संस्थान (निआप)
डि.पो.एस. मार्ग, पूसा, नई दिल्ली-110012



भाकृअनुप - राष्ट्रीय कृषि आर्थिकी एवम नीति अनुसंधान संस्थान (निआप)
देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली- 110 012

ICAR – National Institute of Agricultural Economics & Policy Research (NIAP)
Dev Prakash Shastri Marg, Pusa, New Delhi – 110 012

No.: 11(7)/2020-Estt.(NIAP)

Dated: 02.04.2024

OFFICE ORDER

In compliance to delegation of powers in ICAR, New Delhi, 3rd revised edition (updated up to March 2023), Director ICAR-NIAP, New Delhi has been pleased to re-delegate the following powers to the Head of Office (Administrative Officer, ICAR-NIAP) till further orders:

S.No.	Nature of Power	Extent of Power	Remarks
1.	Sanction of Advance for - (v) T.A. in connection with Transfer (vi) Advance in connection with Tour (vii) LTC Advance (viii) GPF Advance cases only	Full, in respect to employees up to a Level below the Level of HOO as per Levels of 7th CPC.	Subject to observance of GFR provisions.
2.	Settlement permission case and post facto approval to medical reimbursement in relaxation of Rules in emergent cases under CGHS/CS (MA) Rules.	Up to Rs. 2,000 for each treatment in OPD and up to Rs 10,000 for treatment of IPD	Reimbursement limited to prescribed rate as per the CS (MA) Rules, 1944.
3.	Countersignature of TA/TTA/LTC/Medical Bills	Full, in respect to employees up to a Level below the Level of HOO as per Levels of 7th CPC.	Subject to observance of TA/LTC Rules.
4.	Sanction of Casual Leave/Earned Leave /Medical Leave/Half Pay Leave/Compensatory Leave/paternity / maternity/CCL / WRRIL to staff.	Full, in respect to employees up to a Level below the Level of HOO as per Levels of 7th CPC.	Subject to the CCS (Leave) Rules, 1972.
5.	Power to draw annual increment to staff.	Full.	Powers as per instructions contained in FRSR.
6.	Sanction / grant of Children Education Allowance to staff	Full, in respect to employees up to a Level below the Level of HOO as per Levels of 7th CPC.	Subject to MoF/ICAR instructions.
7.	Dress Allowance	Full	
8.	Entertainment/Refreshment	Rs 12,000 per annum	
9.	Sanction of reimbursement of Newspaper expenditure to staff	Full, in respect to employees up to a Level below the Level of HOO as per Levels of 7th CPC.	Subject to MoF/ICAR instructions.
10.	Sanction of Electricity Bills / Telephone Bills / Municipal charges of the Establishment	Full.	In case of delayed payment, the matter will be put up to Director for approval.

Navdeep Kumar

02/04/2024

Contd. :-

11.	Maintenance, upkeep and repair of vehicles	Rs 10,000 on each case	Subject to Staff Car Rules and ARC having been approved by the Director of the institute and the repairs are of routine nature not involving major overhauling.
12.	Repairs and maintenance of - (i) Computer and its peripherals, printers, UPS, laptops, IT items, etc required for the working of an establishments (ii) Intercom equipment, Photocopiers, fax machine etc (iii) Air conditioner, refrigerator, hot cases, room heaters, Water coolers/purifiers etc.	Full.	Against AMC approved by the Director of the institute, finalized after following codal formalities as required under GFR.
13.	Procurement of items from Office Contingency.	Recurring: Up to Rs. 25,000 in each case.	Subject to procurement is made through GeM and as per GFR instructions.
14.	Procurement of reference book for office use.	Up to Rs. 12,000 per annum	
15.	Expenditure on freight & forwarding charges /clearing and warehousing charges / customs / airport to the institute	Full	
16.	Payment of charges on postage, fax, telephone bills internet use, cell phone etc.	Full	Subject to the availability of funds and the adherence to rules and procedures.

Navdeep Kumar
02/11/2023
(Navdeep Kumar Sharma)
Administrative Officer

प्रशासनिक अधिकारी

Distribution:

1. Mr. Navdeep Kumar Sharma, Head of Office & Administrative Officer, ICAR-NIAP, New Delhi for information and further necessary action.
2. PPS to Director, ICAR-NIAP, New Delhi for information.
3. Heads of Divisions/ Unit In-charge of ICAR-NIAP, New Delhi
4. All Staff Members, ICAR-NIAP, New Delhi for information and n/a.
5. Dr. Purushottam Sharma, Vigilance Officer & Principal Scientist, ICAR-NIAP, New Delhi for n/a.
6. AAO/ DDO, ICAR-NIAP, New Delhi for information.
7. AF&AO, ICAR-NIAP, New Delhi for information.
8. Incharge, PME Cell, ICAR-NIAP, New Delhi for information.
9. Incharge, PERMISNET, ICAR-NIAP, New Delhi for information.
10. Nodal Officer, e-Office & e-HRMS, ICAR-NIAP, New Delhi for information.
11. Guard File.

आ.कृ.अ.प.-राष्ट्रीय कृषि आर्थिकी एवम्
नीति अनुसंधान संस्थान (निआप)
डी.पी.एस. मॉड, पूसा, नई दिल्ली-110012



ICAR-Institute of Agricultural Economics & Policy Research(NIAP)
Dev Prakash Shastri Marg, Pusa, New Delhi – 110 012

No.: 26(1)/2008-NIAP

Dated: 08.11.2024

OFFICE ORDER

In supersession of office order of even number dated 28/09/2022, Shri Navdeep Kumar Sharma, Administrative Officer, ICAR-NIAP will look after the following duties and delegation of powers with immediate effect, till further orders :

1. Head of the Office.
2. Controlling Officer, TA/ LTC/ TC/ Medical bills up to the level of Administrative/ Skilled Supporting Staff.
3. Power to sanction contingent expenditure upto Rs.5000/- (Rupees Five thousand only) each occasion.
4. Sanction of Earned leave/Medical leave/Casual leave/Restricted Holidays to the level of Administrative/Skilled Supporting staff .
5. Member Secretary of Institute Management Committee/Deputation Committee.
6. CPIO, NIAP under Right to Information Act.
7. Nodal Officer for e-limbs.
8. Nodal Officer for PIMS.
9. Vehicle Incharge.

This issues with the approval of Director, ICAR-NIAP, New Delhi.

(Inderjeet Sachdeva)
Assistant Administrative Officer

Distribution:

1. Sh. Navdeep Kumar Sharma, Administrative Officer, ICAR-NIAP, New Delhi.
2. P.S to Director, NIAP, New Delhi
3. F&AO, ICAR-NIAP, New Delhi
4. Dealing Assistant (Establishment).
5. All Dealing Assistant of Admn. Section.
6. Personal File of the concerned Officer.
7. Guard File.



भा.कृ.अनु.प.-राष्ट्रीय कृषि आर्थिकी एवं नीति अनुसंधान संस्थान (निआप)
देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली-110 012

मि.स. 4(41)/5/2022-23/निआप-2484

दिनांक: 22 नवम्बर 2024

कार्यालय आदेश

भा.कृ.अनु.परिषद् द्वारा जारी पत्र संख्या 3(14)/2007-EC दिनांक 01.06.2020 के सन्दर्भ में, संस्थान द्वारा जारी कार्यालय आदेश समसंख्यक दिनांक 13 मार्च 2023 और 27 अगस्त 2024 (कापी संलग्न) में आंशिक संशोधन करते हुए सक्षम प्राधिकारी, भा.कृ.अनु.प.-निआप के अनुमोदन से डा. पुरुषोत्तम शर्मा, प्रधान वैज्ञानिक, निआप को डा. प्रेम चन्द, वरिष्ठ वैज्ञानिक, निआप के स्थान पर निम्नलिखित समितियों में सहर्ष प्रतिस्थापित किया जाता है:-

1. वर्क्स एवं रखरखाव समिति (वर्क्स एंड मेन्टेनेन्स कमेटी) -- सदस्य
2. लाइब्रेरी इंचार्ज (लाइब्रेरी एडवाइजरी समिति)

(नवदीप कुमार शर्मा)
प्रशासनिक अधिकारी

प्रशासनिक अधिकारी
भा.कृ.अ.प.-राष्ट्रीय कृषि आर्थिकी एवं
नीति अनुसंधान संस्थान (निआप)
डी.पी.एस. मार्ग, पूसा, नई दिल्ली-1100

वितरण:

1. डा. प्रेम चन्द, वरिष्ठ वैज्ञानिक एवं सतर्कता अधिकारी, निआप।
2. डा. पुरुषोत्तम शर्मा, प्रधान वैज्ञानिक, निआप।
3. निदेशक महोदय के निजी सचिव, निआप को सूचनार्थ।
4. सभी समिति सदस्य को सूचनार्थ हेतु।
5. गार्ड फाईल

01C

भा.कृ.अनु.प.-राष्ट्रीय कृषि शोधिनी एवं नीति अनुसंधान संस्थान (निआप)
देव प्रकाश शास्त्री मार्ग, पूजा, नई दिल्ली-110 012

मि.स. 10(5)/2012-निआप-2451

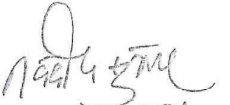
दिनांक: 28 अक्टूबर 2024

कार्यालय आदेश

निदेशक, भा.कृ.अनु.प.-निआप, निम्नलिखित अधिकारियों को संस्थान के लिए जी.एस.टी. प्राप्त करने हेतु प्राधिकृत किया जाता है:-

1. श्री इन्द्रजीत सचदेवा, सहायक प्रशासनिक अधिकारी एवं आहरण एवं संवितरण अधिकारी, निआप
2. श्री अजय कुमार यादव, वित्त एवं लेखा अधिकारी, निआप

वे इस संबंध में उचित आवश्यक कार्रवाई कर सक्षम प्राधिकारी को जल्द से जल्द इसके संदर्भ में कार्रवाई रिपोर्ट (ATR) प्रस्तुत करेंगे।



28/10/2024
(नवदीप कुमार शर्मा)
प्रशासनिक अधिकारी

भा.कृ.अनु.प.-राष्ट्रीय कृषि शोधिनी एवं नीति अनुसंधान संस्थान (निआप)
देव प्रकाश शास्त्री मार्ग, पूजा, नई दिल्ली-110 012

वितरण:

1. श्री इन्द्रजीत सचदेवा, सहायक प्रशासनिक अधिकारी एवं आहरण एवं संवितरण अधिकारी, भा.कृ.अनु.प.-निआप।
2. श्री अजय कुमार यादव, वित्त एवं लेखा अधिकारी, भा.कृ.अनु.प.-निआप।
3. निदेशक के निजी सचिव, भा.कृ.अनु.प.-निआप, नई दिल्ली
4. डा. प्रेम चन्द, वरिष्ठ वैज्ञानिक एवम् सर्तकता अधिकारी, भा.कृ.अनु.प.-निआप, नई दिल्ली
5. श्री अजय तंवर, सहायक, भा.कृ.अनु.प.-निआप कृपया संबंधित अधिकारियों को आवश्यक दस्तावेजों इत्यादि के संबंध में हरसंभव सहायता प्रदान करें।
6. व्यक्तिगत फाईल
7. गार्ड फाईल

28/10/2024





ICAR–Institute of Agricultural Economics & Policy Research(NIAP)
Dev Prakash Shastri Marg, Pusa, New Delhi – 110 012

No.: 26(1)/2008-NIAP

Dated: 08.11.2024

OFFICE ORDER

In supersession of office order of even number dated 28/09/2022, Shri Navdeep Kumar Sharma, Administrative Officer, ICAR-NIAP will look after the following duties and delegation of powers with immediate effect, till further orders :

1. Head of the Office.
2. Controlling Officer, TA/ LTC/ TC/ Medical bills up to the level of Administrative/ Skilled Supporting Staff.
3. Power to sanction contingent expenditure upto Rs.5000/- (Rupees Five thousand only) each occasion.
4. Sanction of Earned leave/Medical leave/Casual leave/Restricted Holidays to the level of Administrative/Skilled Supporting staff .
5. Member Secretary of Institute Management Committee/Deputation Committee.
6. CPIO, NIAP under Right to Information Act.
7. Nodal Officer for e-limbs.
8. Nodal Officer for PIMS.
9. Vehicle Incharge.

This issues with the approval of Director, ICAR-NIAP, New Delhi.

(Inderjeet Sachdeva)
Assistant Administrative Officer

Distribution:

1. Sh. Navdeep Kumar Sharma, Administrative Officer, ICAR-NIAP, New Delhi.
2. P.S to Director, NIAP, New Delhi
3. F&AO, ICAR-NIAP, New Delhi
4. Dealing Assistant (Establishment).
5. All Dealing Assistant of Admn. Section.
6. Personal File of the concerned Officer.
7. Guard File.

Procedure followed in the decision making process, including channels of supervision and accountability (Under Section 4 (b) (iii))

The procedure indicating in Manual of Office Procedure (MOP) for decision making is complied within the ICAR - NIAP. The MOP is available at <https://www.icar.org.in/node/5536> .

The cases are presented by the Administration Section and are routed through Internal Finance Division for concurrence before putting up for decision to the Director. All cases to be submitted to Minister are routed through Deputy Director General, Secretary (DARE) & Director General, ICAR.

The various channels of supervision indicated as per the Organizational Chart available at *Power & Responsibilities of Officers (Under Section 4 (b) (ii))*.

In addition to this, the Establishment Procedures followed by the ICAR-NIAP, New Delhi are available at <https://icar.org.in/node/3601> .

Norms set for discharge of functions under Section 4 (b) (iv)

Efforts are made to deal with the cases as expeditiously as possible in accordance with the rules, regulations and other instructions issued from time to time. The time schedule for disposing of some of the cases is defined in the relevant rules/instructions. The norms as set by the Government of India/ICAR Headquarters, New Delhi as a whole are followed.

Rules, Regulations, Instructions, Manual and Records for discharging functions under Section 4 (b) (v)

Some of the rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions

- **Establishment & Administration Manual**
- **Fundamental Rules & Supplementary Rules (General Rules)**
- **Fundamental Rules & Supplementary Rules (Travelling Allowance Rules)**
- **Fundamental Rules & Supplementary Rules (Leave Rules)**
- **General Financial Rules**
Delegation of Financial Powers Rules
- **Pension Rules**
- **Seniority & Promotion Rules**
- **Manual of Office Procedure**
- **Conduct Rules**
- **House Building Rules**
- **CCS (CCA) Rules**
- **Brochure on Verification of Character & Antecedents**
- **Instructions, guidelines etc. issued by the Department of Personnel & Training, Ministry of Finance etc. from time to time.**
- **Rules and Bye-laws of the ICAR Society**
- **Delegation of Powers**
- **ARS Rules**
- **Handbook on Technical Service Rules**
- **Recruitment Rules framed for different posts in ICAR**
- **Seniority Lists in respect of various cadres / posts**
- **ACRs / Assessment Reports of employees**

A statement of the categories of the documents held by it or under its control under Section 4 (b) (vi)

The various Sections of the ICAR-NIAP have the files, documents /records relating to their Sections along with the references and the correspondence.

The particulars of any arrangement that exists for consultation or representation, by members of the public, in relation to the formulation of policy or implementation under Section 4 (b) (vii)

The Institute is guided and supported by Institute Management Committee (IMC) and Research Advisory Committee (RAC) and Institute Research Council earlier (Staff Research Council).

1. Institute Management Committee (IMC)

The constitution of IMC is as follows:

- Director of the Institute —Chairman
- A representative of the State Government in which the Institute is located nominated by the President —Member
- A representative of any other State Government concerned with the research in the Institute, nominated by the President —Member
- A representative of the Agricultural University having jurisdiction over the area, nominated by the President —Member
- Two non-official persons representing agricultural/rural interests, to be nominated by the President —Member
- Four Scientists of Council's Institutes to be nominated by the Director-General —Members
- A representative from the Council nominated by the Director-General —Member
- The Financial Adviser of the Council or Department of Agricultural Research and Education or the Accounts Officer of the same or another Institute, nominated by the President —Member
- Administrative Officer of the Institute —Member-Secretary

The powers and functions of the Management Committee are as follows: -

- i. Consideration of proposals for Five Year Plan and Annual Plan,
- ii. Periodical review of progress of development schemes.
- iii. Consideration of proposal for the annual budget.
- iv. Consideration of items of expenditure which are beyond the powers of the Director of the Institute.
- v. Policy issues relating to the Institute, including the rights and obligations of staff,
- vi. Consideration of action taken on the recommendations of the Grievance Cell and Institute Joint Council.
- vii. Any other items, as may be desired by the Director or other members of the Committee or as may be required to be considered as per delegation of powers as directions of the Governing Body whether contained in any manual, orders issued, resolution passed, or other instructions approved by the Governing Body, and
- viii. Such powers as may be delegated by the Governing Body to enable the Management Committees to administer the funds allocated and the programmes approved.

At present, the following members are part of the Institute Management Committee which was constituted on 03.11.2023 for a period of three years:

S.No.	Name & Address	Nominated under Rule	Designation
1.	Director, ICAR- National Institute of Agricultural Economics & Policy Research (NIAP), Dev Prakash Shastri Marg, Pusa, New Delhi- 110012	66 (a) (1), Director of the Institute Chairman (Ex-Officio)	Chairman

2.	Director (Animal Husbandry), Animal Husbandry Development Department, GNCTD of Delhi, Zorawar Singh Marg, Near Pul Mithai, Tis Hazari, Delhi – 110 054 (Email: directoahdelhigov@gmail.com, Ph: 011-23890318, 011-23890174)	66(a)2 (Member) Director, Agriculture/ Horticulture/ Animal Husbandry/ Fisheries of the State Government in which the Institute is located – ex-officio member	Member
3.	Director of Agriculture, Department of Agriculture, Punjab Kheti Bhawan, Institutional Site No 204, Phase-6, Mohali, Punjab. (Email: dir.agriculture@punjab.gov.in, Ph: 0172- 2970602)	66(a)3 (Member) Director, Agriculture/ Horticulture/ Animal Husbandry/ Fisheries of any State Government concerned with the Research in the Institute – ex-officio member	Member
4.	Vice Chancellor, Maharana Pratap University of Horticulture, Anjan thali, Karnal, Haryana - 125004. (Email: vc@mhu.ac.in, vcmhu.hry@gmail.com, Ph: 07015998910)	66(a)4 (Member) Vice Chancellor of the Agricultural/ Horticulture/ Animal Sciences and Veterinary/ Fisheries University having jurisdiction over the area – ex-officio member	Member
5.	Dr. Birpal Singh, RZ-35, Hans Park, West Sagarpur, New Delhi- 110046, M.No. 9868388594, 9667369907	66(a)5 (Member) Two non-official persons Representing agricultural/rural interests, to be nominated by the President	Member
6.	Dr. Tarun Kumar Gupta, RZ-17, Maruti Gali, Surakhpur, Road, Gopal Nagar, Najafgarh, New Delhi- 110043, M.No. 9999777182		Member
7.	Dr. Prawin Arya, Head (A), Forecasting & Agricultural Systems Modelling, ICAR- IASRI, Pusa, New Delhi – 110 012 prawin.arya@icar.gov.in	66(a)6 (Member) Four Scientists of Council's Institute to be nominated by the Director-General	Member
8.	Dr. Alka Singh, Principal Scientist & Professor, Division of Agricultural Economics, ICAR-IARI, Pusa, New Delhi – 110 012 alka.singh@icar.gov.in; alkasingh@iari.res.in		Member
9.	Dr. Ranjit Kumar, Principal Scientist, Agribusiness Management Division, ICAR- NAARM, Rajendra nagar, Hyderabad – 500 030, Telangana ranjitkumar@naarm.org.in; ranjit.iari@gmail.com		Member
10.	Dr A. K. Dixit, Principal Scientist, Dairy Economics, Statistics and Management Division, ICAR-National Dairy Research Institute, Karnal-132001, Haryana anil.dixit@icar.gov.in		Member

11.	ADG (EQR), Education Division, Krishi Anusandhan Bhawan – II, Pusa, New Delhi – 110 012	66 (a) 7, A representative of SMD, ICAR to be nominated by DG, ICAR	Member
12.	Sh. Mahesh Kumar, SF&AO, ICAR-Hqrs, New Delhi – 110 012	66(a)8 (Member) The Financial Adviser of the Councilor Department of Agricultural Research and Education or the Accounts Officer of the same or another Institute, nominated by the President	Member
13.	Administrative Officer, ICAR-NIAP, New Delhi	66(a)9 (Member Secretary) Administrative Officer of the Institute	Member Secretary

2. Research Advisory Committee (RAC)

The constitution of RAC is as follows:

- An eminent Scientist from outside the ICAR System nominated by the Director General, ICAR – Chairman
- 4-5 external experts (including retired Scientists of ICAR) representing the major areas of research and development programmes of the Institute nominated by the Director-General, ICAR –Members
- Director of the Institute – Member
- Deputy Director-General concerned with the Institute in the case of IARI, NDRI, IVRI, CIFE and NAARM. In the case of other Institutes, Assistant Director-General concerned with the Institute – Member
- Two persons representing agricultural/ rural interests on the Management Committee of the Institute in terms of Rule 66(a)(5) for the period of their membership of the Management Committee – Members
- One senior level scientist of the concerned Institute nominated by the Director – Member Secretary

The powers and functions of the Research Advisory Committee are as follows:

- To suggest research programmes based on national and global context of research in the thrust areas.
- To review the research achievements of the Institute and to see that these are consistent with the mandate of the Institute, and
- Any other function that may be specifically assigned by the Director-General, ICAR.

At present, the following members are part of the Research Advisory Committee which was constituted on 20.12.2023 for a period of three years:

S.No.	Name & Address	Nominated under Rule	Designation
1.	Dr. P.K. Joshi, Former Director, IFPRI (South Asia), New Delhi- 110012, Email: pkj.in@outlook.com	(Under Rule 71 A (a)(1), An eminent Scientist from outside the ICAR's System)- Nominated by the Director General, ICAR	Chairman
2.	Dr. Samrendra Mohanty, Director (Asia), International Potato Centre (CIP), New Delhi- 110012, Email: s.mohanty@cgiar.org	(Under Rule 71 A (a)(2), 4-5 External Experts (including retired Scientists of ICAR) representing major areas of research and development programmes of the Institute, nominated by the Director General, ICAR.	Member
3.	Prof. Surendra Kumar, Senior Professor, Department of Economics, Delhi School of Economics, University of Delhi, New Delhi, Email: skumar@econ.dse.org		Member
4.	Prof. Reetika Khera, MS644, Department of Humanities and Social Sciences, Indian Institutes of Technology, Hauz Khas, New Delhi- 110016, Email: reetika@hss.iitd.ac.in		Member
5.	Dr. Rajinder S. Sidhu, Former Registrar, PAU, Ludhiana, Email: sidhurajinder@gmail.com		Member

6.	Prof. Abhiroop Mukhopadhyaya, Professor, Indian Statistical Institute, New Delhi, Email: abhiroop@isid.ac.in		Member
7.	Director, ICAR- National Institute of Agricultural Economics and Policy Research (NIAP), DPS Marg, Pusa, New Delhi-110012, Phone Office: 011- 25843036, Fax: 011-25842684, Email: director.niap@icar.org.in	Under the rule 71(A)(a)(3), Director of the Institute	Member
8.	ADG (EQA&R), Indian Council of Agricultural Research, Krishi Anusandhan Bhawan-II, New Delhi-110012, Ph: 011- 25848045, Email: adg@icar.com, adg.eqar@icar.gov.in	Under Rule 71(A)(a) 4: Assistant Director General Concerned with the Institute	Member
9.	Dr. Birpal Singh, RZ-35, Hans Park, West Sagarpur, New Delhi- 110046, M.No. 9868388594, 9667369907	Under Rule 71(A)(a)(5), Two persons representing agricultural/rural interests on the Management Committee of the institute in terms of Rule 66(a)(5) for the period of their membership of the Management Committee.	Member
10.	Dr. Tarun Kumar Gupta, RZ-17, Maruti Gali, Surakhpur, Road, Gopal Nagar, Najafgarh, New Delhi- 110043, M.No. 9999777182		Member
11.	Dr. Raka Saxena, Head, Division of Agricultural Technology and Sustainable System, ICAR-National Institute of Agricultural Economics & Policy Research (NIAP), DPS Marg, Pusa, New Delhi-110012	Under Rule 71(A)(a)(6), One Senior Level Scientist of the concerned Institute- nominated by the Director.	Member Secretary

3. Quinquennial Review Team (QRT)

The Director General, Indian Council of Agricultural Research constituted the Quinquennial Review Team (QRT) to review the work done by the National Institute of Agricultural Economics and Policy Research (NIAP), New Delhi during the period from 2018 to 2022. The composition of the QRT is as under:

S.No.	Name & Address	Designation
1.	Dr. Mruthyunjaya, Former National Director, NAIP	Chairman
2.	Dr. J.V. Meenakshi, Professor of Economics, IIT, Delhi	Member
3.	Dr. A. Ganesh Kumar, Professor, IGIDR, Mumbai	Member
4.	Dr. M.H. Wani, Former Registrar, SKUAST-K, Shalimar	Member
5.	Dr. C.S.C. Shekhar, Professor, Institute of Economic Growth, Delhi	Member
6.	Mr. Deepak Pareek, CSO, Suumaya Corporation Limited, Lotus Corporate Park, Goregaon East, Mumbai	Member
7.	Director, ICAR-NIAP, New Delhi-110012	Member
8.	Dr. Khem Chand, Pr. Scientist, ICAR-NIAP, New Delhi-110012	Member Secretary

A statement of the boards, council, committees and other bodies consisting of two or more persons constituted as its part for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public (Under Section 4 (b) (viii))

The IMC, RAC, IRC and QRT are the committees constituted for the purpose of providing advice and guidance for strengthening the programmes. The minutes of these meetings are accessible on request.

Directory of Officers and employees (Under Section Sec.4(b)(ix))

As per the link: https://niap.icar.gov.in/Niap_Staff.php

Monthly remuneration of Officers and employees and system of compensation (Under Section 4 (b) (x)) (As on 31.03.2025)

Sr. No.	Name	Designation	Level
1.	Dr. Pratap Singh Birthal	Director	14
2.	Dr. Shiv Kumar	Head, Division of Agricultural Market & Trade	14
3.	Dr. Nalini Ranjan Kumar	Principal Scientist	14
4.	Dr. Khem Chand	Principal Scientist	14
5.	Dr. Anil Kumar	Principal Scientist	14
6.	Dr. I. Sekar	Principal Scientist	14
7.	Dr. Rajni Jain	Principal Scientist	14
8.	Dr. Subhash Chand	Principal Scientist	14
9.	Dr. Naveen Prakash Singh	Principal Scientist	14
10.	Dr. Sant Kumar	Principal Scientist	14
11.	Dr. Raka Saxena*	Principal Scientist and Ex-Head	14
12.	Dr. Purushottam Sharma	Principal Scientist	14
13.	Dr. Prem Chand*	Senior Scientist	13A
14.	Dr. Vikas Kumar	Senior Scientist	13A
15.	Dr. S.K. Srivastava	Senior Scientist	13A
16.	Dr. Kingsly Immanuelraj T.	Scientist	12
17.	Dr. Vinayak Ramesh Nikam	Senior Scientist	12
18.	Dr. Dinesh Chand Meena	Senior Scientist	12
19.	Mrs. Arathy Ashok	Scientist	12
20.	Mrs. Pavithra S.	Scientist	12
21.	Dr. Jaya Jumrani	Senior Scientist	12
22.	Mr. Subash S.P.	Scientist	11
23.	Mr. Balaji S.J.	Scientist	11
24.	Mr. Prabhat Kishore	Scientist	11
25.	Dr. Ankita Kandpal	Scientist	11
26.	Mr. Kiran Kumara T.M	Scientist	11
27.	Mr. S.V. Bangararaju	Scientist	10
28.	Mr. Dilip Kumar	Scientist	10
29.	Mr. Khyali Ram Chaudhary	CTO	12
30.	Mr. Satender Singh	T. O.(Driver)	7
31.	Mrs. Roselima Lakra	Senior Administrative Officer	11
32.	Mr. Ajay Kumar Yadav	Finance and Accounts Officer	10
33.	Mr. Shanker Ramrakhiani	P.S.	8
34.	Mr. Inderjeet Sachdeva	AAO	7
35.	Mr. Yatin Kohli	Assistant	7
36.	Mr. Harish Vats	Assistant	7
37.	Mr. Deepak Tanwar	Personal Assistant	7

38.	Mr. Ajay Tanwar	Assistant	6
39.	Mr. Durga Dayal Yadav	Assistant	6
40.	Mr. Mahesh Kumar	LDC	4
41.	Mrs. Kanika Arora	LDC	2
42.	Mr. Mahesh Pal	M.T.S	3

Note * = On Deputation

The system of compensation is adopted as per Govt. of India/ICAR Rules.



भाकृअनुप - राष्ट्रीय कृषि आर्थिकी एवम नीति अनुसंधान संस्थान (निआप)
देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली - 110 012
ICAR - National Institute of Agricultural Economics and Policy
Research (NIAP)
DPS Marg, Pusa, New Delhi-110 012



No. 14(17)/2025-NIAP

Dated: 17.03.2025

OFFICE ORDER

Consequent upon transfer on promotion to the post of Senior Administrative Officer vide ICAR Office Order No. Admn. 3-2/2021-Estt.I (Part.I) dated 25.02.2025 and after being relieved from ICAR-Indian Agricultural Research Institute, New Delhi vide O.O. No. 9-41/2017/P.P./551 dated 13.03.2025, Mrs. Roselima Lakra joined the post of Senior Administrative Officer w.e.f. 13.03.2025 (F/N) at ICAR – National Institute of Agricultural Economics & Policy Research, New Delhi.

This issues with the approval of the Director, ICAR-NIAP, New Delhi.


(Inderjeet Sachdeva)

Assistant Administrative Officer

सहायक प्रशासनिक अधिकारी
भाकृअनुप - राष्ट्रीय कृषि आर्थिकी एवम
नीति अनुसंधान संस्थान (निआप)
देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली-110012

Distribution:

1. Mrs. Roselima Lakra, Senior Administrative Officer, ICAR-NIAP, New Delhi.
2. The Joint Director, ICAR-IARI, New Delhi for information.
3. The Under Secretary (Administration), ICAR-NIAP, New Delhi – 110 001 with reference to ICAR O.O. No. Admn. 3-2/2021-Estt.I (Part.I) dated 25.02.2025.
4. The Deputy Secretary (Agril. Edu.), ICAR, KAB-II, Pusa, New Delhi – 110 012 for information and necessary action.
5. The Assistant Administrative Officer, Division of Plant Physiology, ICAR-IARI, New Delhi with reference to O.O. No. 9-41/2017/P.P./551 dated 13.03.2025. He is also requested to kindly send up-to-date service book and LPC of the officer concerned immediately to this institute.
6. Vigilance Officer, ICAR-NIAP, New Delhi for information and necessary action.
7. Incharge, PERMISNET, ICAR-NIAP, New Delhi for information and necessary action.
8. F&AO, ICAR-NIAP, New Delhi for information and necessary action.
9. PS to Director, ICAR-NIAP, New Delhi for information and necessary action.
10. Personal File and Service Book.



भाकृअनुप - राष्ट्रीय कृषि आर्थिकी एवम् नीति अनुसंधान संस्थान (निआप)
देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली - 110 012
ICAR - National Institute of Agricultural Economics and Policy
Research (NIAP)
DPS Marg, Pusa, New Delhi-110 012



01C

No. 14(16)/2024-NIAP-2455

Dated: 04.11.2024

OFFICE ORDER

On the basis of the result of Competitive Examination for Recruitment to the post of Assistant at ICAR Hqrs. and its Institute-2022 conducted by the IARI, New Delhi, the Competent Authority of ICAR-NIAP, New Delhi is pleased to appoint Mr. Durga Dayal Yadav as Assistant in the Level-6 of pay matrix of 7th CPC plus usual allowances as admissible under the rules from time to time with effect from 17.10.2024 (F/N) on the terms and conditions as contained in the Provisional Offer of Appointment of no. 11(1)/12-Rectt.(NIAP)-193 dated 27.08.2024.

2. Entry pay in the revised pay structure of 7th CPC for direct recruits appointed on or after 01.01.2016 is as under:

Entry Level in Pay Matrix	Entry Pay in the Level-6
Level-6	Rs. 35,400/-

3. His appointment is subject to satisfactory completion of all joining formalities such as character and antecedent verification/ Caste verification etc. Further, he will be on probation for an initial period of two years from the date of joining the post, which may be further extended at the discretion of the Competent Authority.

(Navdeep Kumar Sharma)

Administrative Officer

प्रशासनिक अधिकारी
भा.कृ.अ.प.-राष्ट्रीय कृषि आर्थिकी एवम्
नीति अनुसंधान संस्थान (निआप)
डी.पी.एम. मार्ग, पूसा, नई दिल्ली-110012

Distribution:

1. Mr. Durga Dayal Yadav, Assistant, ICAR-NIAP, New Delhi for information and n/a.
2. The Deputy Secretary (Agril. Edu.), ICAR, KAB-II, Pusa, New Delhi - 110 012.
3. Dr. Prem Chand, Vigilance Officer & Senior Scientist, ICAR-NIAP, New Delhi for information.
4. Incharge, PME, ICAR-NIAP, New Delhi for information and necessary action.
5. Incharge, PERMISNET, ICAR-NIAP, New Delhi for information and necessary action.
6. F&AO, ICAR-NIAP, New Delhi for information and necessary action.
7. Nodal Officer, eHRMS & eOffice, ICAR-NIAP, New Delhi for information and necessary action.
8. PS to Director, ICAR-NIAP, New Delhi for information and necessary action.
9. Personal File and Service Book.
10. Guard File.



शा. कृ. अनु. प. - राष्ट्रीय कृषि आर्थिकी एवं नीति अनुसन्धान संस्थान (निआप)

देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली - 110012

ICAR - National Institute of Agricultural Economics & Policy Research
Dev Prakash Shastri Marg, Pusa, New Delhi - 110 012

No. 14(14)/2024-NIAP-158

Dated: 25.04.2024

कार्यालय आदेश/ OFFICE ORDER

Consequent upon the posting vide ICAR Office Order No. Admn.33-21/2017-Estt.I dated 15.04.2024 and after being relieved from ICAR - NAARM, Hyderabad vide office order no. 17-AO&FAO/2024/A.IV/2 dated 19.04.2024, Sh. Ajay Kumar Yadav, Finance & Accounts Officer has joined the duty at ICAR - National Institute of Agricultural Economics & Policy Research (NIAP), New Delhi w.e.f. 22.04.2024 (P/N).

This issues with the approval of the Director, ICAR-NIAP, New Delhi.

(इंद्रजीत)

(इंद्रजीत सचदेवा)

सहायक प्रशासनिक अधिकारी

सहायक प्रशासनिक अधिकारी

शा. कृ. अनु. प. - राष्ट्रीय कृषि आर्थिकी एवं नीति अनुसन्धान संस्थान (निआप)

देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली-110012

Distribution:

1. Sh. Ajay Kumar Yadav, Finance & Accounts Officer, ICAR-NIAP, New Delhi.
2. The Director, ICAR-NAARM, Hyderabad, Telangana.
3. The Under Secretary (Admn.), ICAR-NIAP, New Delhi - 110 001 with reference to ICAR O.O. No. Admn.33-21/2017-Estt.I dated 15.04.2024.
4. The Deputy Secretary (Agril. Edu.), ICAR, KAB-II, Pusa, New Delhi - 110 012.
5. Dr. Purushottam Sharma, Vigilance Officer & Principal Scientist, ICAR-NIAP, New Delhi.
6. Incharge, PME, ICAR-NIAP, New Delhi.
7. Incharge, PERMISNET, ICAR-NIAP, New Delhi.
8. PPS to Director, ICAR-NIAP, New Delhi.
9. AF&AO, ICAR-NIAP, New Delhi.
10. Personal File and Service Book.
11. Guard File.

Received
[Signature]
25/04/24



भाकृअनुप - राष्ट्रीय कृषि आर्थिकी एवम नीति अनुसंधान संस्थान (निआप)
देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली - 110 012
ICAR - National Institute of Agricultural Economics and Policy
Research (NIAP)
DPS Marg, Pusa, New Delhi-110 012



F. No.: 13(41)/17-NIAP

Dated: 04.03.2025

OFFICE ORDER

In pursuance of ICAR order no. 95(06)/2025-Per.III (E-358736) dated 04th March 2025, Director, ICAR-NIAP, New Delhi is pleased to relieve Dr. Prem Chand, Senior Scientist w.e.f. 04.03.2025 (F/N) from ICAR-NIAP, New Delhi for joining the new assignment to the post of Member (Official) in the CACP, D/o Agriculture & Farmers Welfare, M/o Agriculture and Farmers' Welfare, New Delhi on deputation for a period of three years on the basis of following terms and conditions:

1. Dr. Prem Chand, Senior Scientist is relieved for a period of three years or until further orders, whichever is earlier on deputation from the date of joining on usual terms and conditions of deputation as prescribed by the Government of India/ ICAR, from time to time.
2. His pay as drawn and as reflected in the LPC shall be protected.
3. T.A. for journey during the period of Foreign Service is to be regulated under the rules of the borrowing Department. LTC as admissible under the rules of borrowing department.
4. The Leave Salary/ pension Contribution for the period of his deputation shall be paid either by the borrowing Department or by Dr. Prem Chand himself to ICAR-NIAP, New Delhi for counting the period of deputation as qualifying service for pensionary benefits in the Council as per rules.
5. During the period of deputation, Dr. Prem Chand will continue to subscribe towards GPF/NPS to which he subscribed before the period of his proceeding on Foreign Service in accordance with the relevant rules.
6. Medical facilities as admissible under the rules of borrowing Department.
7. LTC as admissible under the rules of borrowing Department.
8. The borrowing Department shall pay leave salary in respect of disability incurred in or through Foreign Service though such disability manifests itself after the termination of Foreign Service.
9. He will continue to contribute towards Group Savings Linked Insurance Scheme (GSLIS) and his GPF/NPS contribution to ICAR-NIAP, New Delhi and the monthly deductions made from his pay will be sent by the foreign employer to the ICAR-NIAP, New Delhi by the 7th of each month positively.
10. He will be entitled to residential accommodation according to the rules of borrowing Department.


(R. S. Birlha)
Director

Distribution:

1. Dr. Prem Chand, Senior Scientist, ICAR-NIAP, Pusa, New Delhi for necessary action. He is requested to submit an undertaking to the office that the Leave Salary/ pension Contribution for the period of his deputation shall be paid either by the borrowing Department or by him to ICAR-NIAP, New Delhi for counting the period of deputation as qualifying service for pensionary benefits in the Council as per rules.
2. Chairman, CACP, Krishi Bhawana, New Delhi.
3. DDG (Agricultural Education), ICAR, Krishi Anusadhan Bhawan - II, Pusa, New Delhi - 110 012.

भा.कृ.अ.प.-राष्ट्रीय कृषि आर्थिकी एवम्
नीति अनुसंधान संस्थान (निआप)
ICAR-National Institute of Agricultural
Economics and Policy Research (NIAP)
D.P.S. Marg, Pusa, New Delhi-110012



भाकृअनुप - राष्ट्रीय कृषि आर्थिकी एवम नीति अनुसंधान संस्थान (नेआप)
देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली - 110 012
**ICAR - National Institute of Agricultural Economics and Policy
Research (NIAP)
DPS Marg, Pusa, New Delhi-110 012**



4. Director/DS/US (Agricultural Education), ICAR, Krishi Anusandhan Bhawan -II, Pusa, New Delhi - 110012
5. Shri Freedom Guria, Under Secretary (Personnel), ICAR, Room no. 207-A, Krishi Bhawan, New Delhi - 110001 with reference to letter no. 95(06)/2025-Per.III (E-358736) dated 04 March 2025.
6. Ms. Sumona Bhattacharya, Under Secretary (E-1), Department of Agricultural and Farmers Welfare, Ministry of Agricultural and Farmers Welfare, Govt. of India, Krishi Bhawan, New Delhi - 110001
7. F&AO/AAO, ICAR-NIAP, Pusa, New Delhi - 110012
8. Vigilance Officer, ICAR-NIAP, Pusa, New Delhi.
9. PS to Director, ICAR-NIAP, Pusa, New Delhi.
10. Personal File & Service Book.



भाकृअनुप - राष्ट्रीय कृषि आर्थिकी एवम नीति अनुसंधान संस्थान (निआप)
देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली - 110 012
ICAR - National Institute of Agricultural Economics and Policy
Research (NIAP)
DPS Marg, Pusa, New Delhi-110 012



मि. म. 14(11)/2023-Estt.(NIAP) -155

दिनांक: 08.07.2024

कार्यालय आदेश/ OFFICE ORDER

परिपद के कार्यालय आदेश संख्या प्रशासन 19(5)/2023-स्था.-II दिनांक 03.07.2024 के तहत भा.कृ.अनु.प-राष्ट्रीय समेकित नाशीजीव प्रबंधन अनुसंधान केंद्र, नई दिल्ली में उनके स्थानांतरण के परिणामस्वरूप, श्री विजेन्द्र सिंह तेवथिया, प्रधान निजी सचिव को दिनांक 08.07.2024 (अपराहन) से कार्यमुक्त किया जाता है।

Consequent upon his transfer to the ICAR-NCIPM, New Delhi vide ICAR Office Order No. Admn. 19(5)/2023-Estt-II dated 03.07.2024, the Competent Authority of ICAR-NIAP is pleased to relieve Mr. Bijender Singh Tewthia, Principal Private Secretary w.e.f 08.07.2024 (A/N).

यह सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है।

This issues with the approval of Competent Authority.


(इंद्रजीत सचदेवा)

सहायक प्रशासनिक अधिकारी

सहायक प्रशासनिक अधिकारी
भा.कृ.अनु.प-राष्ट्रीय कृषि आर्थिकी एवम
नीति अनुसंधान संस्थान (निआप)
001 with reference to 001-110012

Distribution:

1. Mr. Bijender Singh Tewthia, PPS, ICAR-NIAP, New Delhi.
2. The Under Secretary (Admn.), ICAR-NIAP, New Delhi - 110 001 with reference to ICAR O.O. No. Admn. 19(5)/2023-Estt-II dated 03.07.2024.
3. The Deputy Secretary (Agril. Edu.), ICAR, KAB-II, Pusa, New Delhi - 110 012.
4. Dr. Purushottam Sharma, Vigilance Officer & Principal Scientist, ICAR-NIAP, New Delhi.
5. Incharge, PME, ICAR-NIAP, New Delhi.
6. PA to Director, ICAR-NIAP, New Delhi.
7. Incharge, PERMISNET, ICAR-NIAP, New Delhi.
8. Nodal Officer, e-Office & e-HRMS, ICAR-NIAP, New Delhi.
9. Personal File and Service Book.
10. Guard File.

09/07/24

09/07/24



भा.कृ.अनु.प. - राष्ट्रीय कृषि आर्थिकी एवं नीति अनुसन्धान संस्थान (निआप)

देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली - 110012

ICAR - National Institute of Agricultural Economics & Policy Research (NIAP)

Dev Prakash Shastri Marg, Pusa, New Delhi - 110 012

मि. स. 14(10)/2021-Estt.(निआप) 170

दिनांक: 03.05.2024

कार्यालय आदेश

परिवीक्षा स्थायीकरण समिति (Probation Clearance Committee) की सिफारिशों के अनुसरण में निदेशक निआप श्रीमती कनिका अरोड़ा, अवर श्रेणी लिपिक (Mrs. Kanika Arora, Lower Division Clerk) को दिखाई गई उल्लिखित तारीखों से परिवीक्षा अवधि संतोषजनक पूर्ण करने तथा स्थायीकरण की सहर्ष अनुमोदन प्रदान करते हैं

क्रम संख्या	नाम	पदनाम	वर्तमान पद पर नियुक्ति की तिथि	परिवीक्षा समाप्ति की तिथि	अवर श्रेणी लिपिक के पद पर स्थायीकरण की तिथि
1.	श्रीमती कनिका अरोड़ा	अवर श्रेणी लिपिक	21.12.2021	20.12.2023	21.12.2023

इसे निदेशक, भाकृअनुप- निआप, नई दिल्ली के अनुमोदन से जारी किया जाता है।

(इंद्रजीत)

(इंद्रजीत सचदेवा)

सहायक प्रशासनिक अधिकारी

सहायक प्रशासनिक अधिकारी

भा.कृ.अ.प.-राष्ट्रीय कृषि आर्थिकी एवं

नीति अनुसन्धान संस्थान (निआप)

देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली-110012

वितरण:

- ✓ श्रीमती कनिका अरोड़ा, अवर श्रेणी लिपिक, भाकृअनुप-निआप, नई दिल्ली सूचनाथी।
- वित्त एवं लेखा अधिकारी, भाकृअनुप-निआप, नई दिल्ली।
- निदेशक के प्रमुख निजी सचिव, भाकृअनुप-निआप, नई दिल्ली।
- डॉ. पुरुषोत्तम शर्मा, प्रधान वैज्ञानिक एवं सतर्कता अधिकारी, भाकृअनुप-निआप, नई दिल्ली।
- व्यक्तिगत फाइल और सर्विस बुक।
- गार्ड फाइल।

कनिका
09/05/24



भाकृअनुप - राष्ट्रीय कृषि आर्थिकी एवम नीति अनुसंधान संस्थान (निआप)
देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली - 110 012
ICAR - National Institute of Agricultural Economics and Policy
Research (NIAP)
DPS Marg, Pusa, New Delhi-110 012



F. No.: 13(25)/2012-NIAP

Dated: 04.03.2025

OFFICE ORDER

In pursuance of ICAR order no. 95(09)/2025-Per.III (E-359069) dated 04th March 2025, Director, ICAR-NIAP, New Delhi is pleased to relieve Dr. Raka Saxena, Head, Division of Technology and Sustainable Agriculture w.e.f. 04.03.2025 (A/N) from ICAR-NIAP, New Delhi for joining the new assignment to the post of Senior Advisor Agriculture (KIH), NITI Aayog, Govt. of India, New Delhi on deputation for a period of three years on the basis of following terms and conditions:

1. Dr. Raka Saxena is relieved for a period of three years or until further orders, whichever is earlier on deputation from the date of joining on usual terms and conditions of deputation as prescribed by the Government of India/ ICAR, from time to time.
2. Her pay as drawn and as reflected in the LPC shall be protected.
3. T.A. for journey during the period of Foreign Service is to be regulated under the rules of the borrowing Department. LTC as admissible under the rules of borrowing department.
4. The Leave Salary/ pension Contribution for the period of his deputation shall be paid either by the borrowing Department or by Dr. Raka Saxena herself to ICAR-NIAP, New Delhi for counting the period of deputation as qualifying service for pensionary benefits in the Council as per rules.
5. During the period of deputation, Dr. Raka Saxena will continue to subscribe towards GPF/NPS to which she subscribed before the period of her proceeding on Foreign Service in accordance with the relevant rules.
6. Medical facilities as admissible under the rules of borrowing Department.
7. LTC as admissible under the rules of borrowing Department.
8. The borrowing Department shall pay leave salary in respect of disability incurred in or through Foreign Service though such disability manifests itself after the termination of Foreign Service.
9. She will continue to contribute towards Group Savings Linked Insurance Scheme (GSLIS) and her GPF/NPS contribution to ICAR-NIAP, New Delhi and the monthly deductions made from her pay will be sent by the foreign employer to the ICAR-NIAP, New Delhi by the 7th of each month positively.
10. She will be entitled to residential accommodation according to the rules of borrowing Department.


(P. S. Bithal)

Director

निदेशक/Director

भा.कृ.अ.प. - राष्ट्रीय कृषि आर्थिकी एवम
नीति अनुसंधान संस्थान (निआप)

ICAR-National Institute of Agricultural
Economics and Policy Research (NIAP)
DPS Marg, Pusa, New Delhi-110012

Distribution:

1. Dr. Raka Saxena, Head, ICAR-NIAP, Pusa, New Delhi for information and necessary action. She is requested to submit an undertaking to the office that the Leave Salary/ pension Contribution for the period of her deputation shall be paid either by the borrowing Department or by her to ICAR-NIAP, New Delhi for counting the period of deputation as qualifying service for pensionary benefits in the Council as per rules.
2. DDG (Agricultural Education), ICAR, Krishi Anusandhan Bhawan - II, Pusa, New Delhi - 110 012.
3. Director/DS/US (Agricultural Education), ICAR, Krishi Anusandhan Bhawan -II, Pusa, New Delhi - 110012



भाकृअनुप - राष्ट्रीय कृषि आर्थिकी एवम नीति अनुसंधान संस्थान (निआप)
देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली - 110 012
**ICAR - National Institute of Agricultural Economics and Policy
Research (NIAP)**
DPS Marg, Pusa, New Delhi-110 012



4. Shri Vikram Singh Negi, Under Secretary (Administration-IA/Recruitment), Room No. 418, NITI Aayog, Govt. of India, Sansad Marg, New Delhi - 110001.
5. Shri Freedom Guria, Under Secretary (Personnel), ICAR, Room no. 207-A, Krishi Bhawan, New Delhi - 110001 with reference to letter no. 95(09)/2025-Per.III (E-359069) dated 04 March 2025.
6. F&AO/AAO, ICAR-NIAP, Pusa, New Delhi - 110012
7. Vigilance Officer, ICAR-NIAP, Pusa, New Delhi.
8. PS to Director, ICAR-NIAP, Pusa, New Delhi.
9. Personal File & Service Book.



भाकृअनुप - राष्ट्रीय कृषि आर्थिकी एवम नीति अनुसंधान संस्थान (निराप)
देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली - 110 012
ICAR - National Institute of Agricultural Economics and Policy
Research (NIAP)
DPS Marg, Pusa, New Delhi-110 012



No. 14(15)/2024-NIAP

Dated: 14.08.2024

OFFICE ORDER

Consequent upon his transfer vide ICAR Office Order No. Admn. 19(5)/2023-Estt.II dated 03.07.2024 and after being relieved from ICAR – National Research Centre for Integrated Pest management (NCIPM), New Delhi vide O.O. No. 2(208)/2023/Estt./IPM/84 dated 08.07.2024, Sh. Shanker Ramrakhiani joined his duties as Private Secretary w.e.f. 08.07.2024 (A/N) at ICAR – National Institute of Agricultural Economics & Policy Research (NIAP), New Delhi.

This issues with the approval of the Director, ICAR-NIAP, New Delhi.


(Inderjeet Sachdeva)

Assistant Administrative Officer

सहायक प्रशासनिक अधिकारी

भा.कृ.अ.प.-राष्ट्रीय कृषि आर्थिकी एवम

नीति अनुसंधान संस्थान (निराप)

डी.पी.एस. मार्ग, पूसा, नई दिल्ली-110012

Distribution:

1. Sh. Shanker Ramrakhiani, Private Secretary, ICAR-NIAP, New Delhi.
2. The Director, ICAR-NCIPM, New Delhi for information and n/a.
3. The Assistant Administrative Officer, ICAR-NCIPM, New Delhi with reference to O.O. No. 2(208)/2023/Estt./IPM/84 dated 08.07.2024. He is requested to send up-to-date the service book and Last Pay Certificate in r/o Sh. Shanker Ramrakhiani, Private Secretary, ICAR-NCIPM, New Delhi.
4. The Under Secretary (Admn.), ICAR-NIAP, New Delhi – 110 001 with reference to ICAR O.O. No. 19(5)/2023-Estt.II dated 03.07.2024.
5. The Under Secretary (Agril. Edu.), ICAR, KAB-II, Pusa, New Delhi – 110 012 for information and necessary action.
6. Dr. Purushottam Sharma, Vigilance Officer & Principal Scientist, ICAR-NIAP, New Delhi for information and necessary action.
7. Incharge, PME, ICAR-NIAP, New Delhi for information and necessary action.
8. Incharge, PERMISNET, ICAR-NIAP, New Delhi for information and necessary action.
9. F&AO, ICAR-NIAP, New Delhi for information and necessary action.
10. Nodal Officer, eHRMS & eOffice, ICAR-NIAP, New Delhi for information and necessary action.
11. PA to Director, ICAR-NIAP, New Delhi for information and necessary action.
12. Personal File and Service Book.
13. Guard File.



भा. कृ. अनु. प. – राष्ट्रीय कृषि आर्थिकी एवं नीति अनुसन्धान संस्थान (निराप)

देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली - 110012

ICAR – National Institute of Agricultural Economics & Policy Research

Dev Prakash Shastri Marg, Pusa, New Delhi – 110 012

Tel. No. 011-25843036; Fax 011-25842684; Email ID-director.niap@icar.gov.in

स. 12-3/95-प्रशासन (निराप)

दिनांक: 16.11.2022

कार्यालय आदेश/OFFICE ORDER

भारतीय कृषि अनुसन्धान परिषद के ज्ञापन संख्या 84(3)/2021-कार्मिक.III दिनांक 7.11.2022 के अनुपालन में डॉ. प्रताप सिंह बिरथल, नेशनल प्रोफेसर एवं प्रधान वैज्ञानिक, निराप ने भाकृअनुप - राष्ट्रीय कृषि आर्थिकी एवं नीति अनुसन्धान संस्थान निराप, नई दिल्ली के निदेशक पद का कार्यभार दिनांक 09.11.2022 के पूर्वाह्न में ग्रहण कर लिया है। तदनुसार, निदेशक, भाकृअनुप- निराप, नई दिल्ली के नाम से भेजे जाने वाले सभी सरकारी, अर्ध सरकारी और गोपनीय पत्राचार कृपया निम्न सूचित पते पर भेजें।

In pursuance of Indian Council of Agricultural Research Memorandum F.No.84(3)/2021-Per.III dated the 7th November 2022, Dr. Pratap Singh Birthal, National Professor and Principal Scientist, ICAR-NIAP has taken the charge of Director ICAR-National Institute of Agricultural Economics and Policy Research (NIAP) New Delhi w.e.f. 09.11.2022. Accordingly, all officials, demi official correspondence meant for Director, ICAR-NIAP may kindly be sent to the following address:

<p>डॉ. प्रताप सिंह बिरथल निदेशक भाकृअनुप – राष्ट्रीय कृषि आर्थिकी एवं नीति अनुसन्धान संस्थान (निराप) देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली - 110012 ईमेल director.niap@icar.gov.in फ़ोन नं. 011-25843036 मोबाइल 9910052752</p>	<p>Dr. Pratap Singh Birthal Director ICAR--National Institute of Agricultural Economics and Policy Research (NIAP) Dev Prakash Shastri Marg, Pusa, New Delhi – 110 012 Email director.niap@icar.gov.in Phone No.011-25843036 Mobile 9910052752</p>
--	---

सक्षम प्राधिकारी के अनुमोदन से जारी।/ This issues with the approval of the Competent Authority.

(नवदीप कुमार शर्मा)

(नवदीप कुमार शर्मा)

प्रशासनिक अधिकारी

वितरण/Distribution:

1. सचिव, डेयर एवं महानिदेशक, भाकृअनुप के प्रधान निजी सचिव, कृषि भवन, नई दिल्ली/PPS to the Secretary, DARE & Director General, ICAR, Krishi Bhawan New Delhi.
2. सचिव, भाकृअनुप कृषि भवन, नई दिल्ली के प्रधान निजी सचिव/ PPS to the Secretary, ICAR, Krishi Bhawan New Delhi.
3. उप महानिदेशक(कृषि शिक्षा) भाकृअनुप, भारतीय कृषि अनुसन्धान परिषद, कृषि अनुसन्धान भवन-II, के प्रधान निजी सचिव/PPS to the Deputy Director General (Agricultural Education) ICAR, KAB-II New Delhi.
4. निदेशक (कार्मिक) भाकृअनुप, कृषि भवन, नई दिल्ली/Director (P) ICAR- Krishi Bhawan New Delhi.
5. अवर सचिव (पी) भाकृअनुप, कृषि भवन, नई दिल्ली/The Under Secretary (P) ICAR- Krishi Bhawan New Delhi.
6. अवर सचिव भाकृअनुप- (कृषि शिक्षा) भारतीय कृषि अनुसन्धान परिषद, नई दिल्ली/ Agricultural Education Division, ICAR, New Delhi.



भा. कृ. अनु. प. – राष्ट्रीय कृषि आर्थिकी एवं नीति अनुसन्धान संस्थान (नियाप)
देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली - 110012
ICAR – National Institute of Agricultural Economics & Policy Research
Dev Prakash Shastri Marg, Pusa, New Delhi – 110 012


No. 12-7(27)/2023-NIAP 1380

Dated: 11.08.2023

OFFICE ORDER

In pursuance of Indian Council of Agricultural Research Memorandum F.No.84(2)/2021-Per.III dated 17.07.2023 and with the approval of the Director, ICAR-NIAP, New Delhi, Dr. Shiv Kumar, Principal Scientist, ICAR-NIAP has taken the charge of Head, Division of Agricultural Market & Trade at ICAR-National Institute of Agricultural Economics and Policy Research (NIAP), New Delhi w.e.f. 17.07.2023 (Forenoon) on a tenure basis for a period of five years or until further orders, whichever is earlier.

This issues with the approval of the Competent Authority.


11.8.23

(Navdeep Kumar Sharma)

Administrative Officer

प्रशासनिक अधिकारी

भा.कृ.अ.प.-राष्ट्रीय कृषि आर्थिकी एवं नीति अनुसन्धान संस्थान (नियाप)

Distribution:

1. Dr. Shiv Kumar, Head, Division of Agricultural Market & Trade, ICAR-NIAP, New Delhi.
2. Deputy Director General (Agricultural Education) ICAR, KAB-II, Pusa, New Delhi.
3. The Under Secretary (P), ICAR- Krishi Bhawan New Delhi.
4. The Under Secretary, (Agricultural Education), ICAR, Krishi Anusandhan Bhawan-II, New Delhi.
5. P.A to Director, ICAR-NIAP, New Delhi.
6. Incharge PME, ICAR, NIAP, New Delhi
7. AF&AO, ICAR-NIAP, New Delhi.
8. Incharge, PERMISNET, ICAR-NIAP, New Delhi
9. Drawing & Disbursing Officer, ICAR-NIAP, New Delhi.
10. Personnel File of the concerned/ Guard File.



भा. कृ. अनु. प. – राष्ट्रीय कृषि आर्थिकी एवं नीति अनुसन्धान संस्थान (न्याप)
देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली - 110012
ICAR – National Institute of Agricultural Economics & Policy Research
Dev Prakash Shastri Marg, Pusa, New Delhi – 110 012

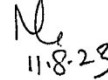
F. 12-7(26)/2023-NIAP 1381

Dated: 11.08.2023

OFFICE ORDER

In pursuance of Indian Council of Agricultural Research Memorandum F.No.84(1)/2021-Per.III dated 17.07.2023 and with the approval of the Director, ICAR-NIAP, New Delhi, Dr. Raka Saxena, Principal Scientist, ICAR-NIAP has taken the charge of Head, Division of Technology and Sustainable Agriculture at ICAR-National Institute of Agricultural Economics and Policy Research (NIAP), New Delhi w.e.f. 17.07.2023 (Forenoon) on a tenure basis for a period of five years or until further orders, whichever is earlier.

This issues with the approval of the Competent Authority.


11.8.23
(Navdeep Kumar Sharma)
Administrative Officer

प्रशासनिक अधिकारी
भा.कृ.अ.प.-राष्ट्रीय कृषि आर्थिकी एवं
नीति अनुसंधान संस्थान (न्याप)
देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली - 110012

Distribution:

1. Dr. Raka Saxena, Head, Division of Technology and Sustainable Agriculture, ICAR-NIAP, New Delhi.
2. Deputy Director General (Agricultural Education) ICAR, KAB-II, Pusa, New Delhi.
3. The Under Secretary (P), ICAR- Krishi Bhawan New Delhi.
4. The Under Secretary, (Agricultural Education), ICAR, Krishi Anusandhan Bhawan-II, New Delhi.
5. P.A to Director, ICAR-NIAP, New Delhi.
6. Incharge PME, ICAR, NIAP, New Delhi
7. AF&AO, ICAR-NIAP, New Delhi.
8. Incharge, PERMISNET, ICAR-NIAP, New Delhi
9. Drawing & Disbursing Officer, ICAR-NIAP, New Delhi.
10. Personnel File of the concerned/ Guard File.



भा. कृ. अनु. प. – राष्ट्रीय कृषि आर्थिकी एवं नीति अनुसन्धान संस्थान (निआप)
 देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली - 110012
ICAR – National Institute of Agricultural Economics & Policy Research
Dev Prakash Shastri Marg, Pusa, New Delhi – 110 012

No. 14(11)/2023-Istt.(NIAP)

Dated: 02.11.2023

OFFICE ORDER

Consequent upon his promotion and transfer vide ICAR Office Order No. Admn.6-1/2022-Estt.I (Part-I) dated 31.10.2023 and after being relieved from ICAR – National Research Centre for Integrated Pest management (NCIPM), New Delhi vide O.O. No. 2(59)/92/Estt./IPM/266/09 dated 01.11.2023, Sh. Bijender Singh Tewthia joined his duties as Principal Private Secretary against the post of Private Secretary w.e.f. 02.11.2023 (F/N) at ICAR – National Institute of Agricultural Economics & Policy Research (NIAP), New Delhi.

This issues with the approval of the Director, ICAR-NIAP, New Delhi.

Navdeep K.
 02/11/2023
 (Navdeep Kumar Sharma)
 Administrative Officer
 प्रशासनिक अधिकारी
 भा.कृ.अ.प.-राष्ट्रीय कृषि आर्थिकी एवं नीति अनुसन्धान संस्थान (निआप)
 डी.पी.एस. मार्ग, पूसा, नई दिल्ली-110012

Distribution:

1. Sh. Bijender Singh Tewthia, Principal Private Secretary, ICAR-NIAP, New Delhi.
2. The Director, ICAR-NCIPM, New Delhi for information and n/a.
3. The Assistant Administrative Officer, ICAR-NCIPM, New Delhi with reference to O.O. No. 2(59)/92/Estt./IPM/266/09 dated 01.11.2023. He is requested to send up-to-date the service book and Last Pay Certificate in r/o Sh. Bijender Singh Tewthia, Private Secretary, ICAR-NCIPM, New Delhi.
4. The Under Secretary (Admn.), ICAR-NIAP, New Delhi -- 110 001 with reference to ICAR O.O. No. Admn.6-1/2022-Istt.I (Part-I) dated 31.10.2023.
5. The Under Secretary (Agril. Edu.), ICAR, KAB-II, Pusa, New Delhi – 110 012 for information and necessary action.
6. Dr. Purushottam Sharma, Vigilance Officer & Principal Scientist, ICAR-NIAP, New Delhi for information and necessary action.
7. Incharge, PMI, ICAR-NIAP, New Delhi for information and necessary action.
8. Incharge, PERMISNET, ICAR-NIAP, New Delhi for information and necessary action.
9. AF&AO, ICAR-NIAP, New Delhi for information and necessary action.
10. PA to Director, ICAR-NIAP, New Delhi for information and necessary action.
11. Personal File and Service Book.
12. Guard File.



भा. कृ. अनु. पू. - राष्ट्रीय कृषि आर्थिकी एवं नीति अनुसन्धान संस्थान (निआप)
देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली - 110012

ICAR - National Institute of Agricultural Economics & Policy Research
Dev Prakash Shastri Marg, Pusa, New Delhi - 110 012

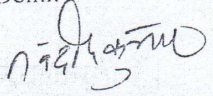
Dated: 02.01.2024

No. 13(52)/2023-NIAP-1571

OFFICE ORDER

Consequent upon his transfer vide ICAR Office Order No. 11-1/2023-Pers.II dated 30.11.2023 and after being relieved from ICAR - Central Institute for Women in Agriculture, Bhubaneswar vide office order no. I-11017/45/11Admn./831 dated 08.12.2023, Dr. Anil Kumar, Principal Scientist has joined the duty w.e.f. 11.12.2023 (F/N) (09.12.2023 & 10.12.2023 being Saturday and Sunday respectively) at ICAR - National Institute of Agricultural Economics & Policy Research (NIAP), New Delhi.

This issues with the approval of the Director, ICAR-NIAP, New Delhi.


(Navdeep Kumar Sharma)
Administrative Officer

Distribution:

1. Dr. Anil Kumar, Principal Scientist, ICAR-NIAP, New Delhi.
2. The Director, ICAR-CIWA, Bhubaneswar, Odisha for information and n/a.
3. The Sr. Administrative Officer, ICAR-CIWA, Bhubaneswar, Odisha for information. He is requested to send up-to-date the service book in r/o Dr. Anil Kumar, Principal Scientist, ICAR-CIWA, Bhubaneswar, Odisha.
4. The Under Secretary (Pers.), ICAR-NIAP, New Delhi - 110 001 with reference to ICAR O.O. No. Admn. 11-1/2023-Pers.II dated 30.11.2023.
5. The Under Secretary (Agril. Edu.), ICAR, KAB-II, Pusa, New Delhi - 110 012 for information and necessary action.
6. Dr. Purushottam Sharma, Vigilance Officer & Principal Scientist, ICAR-NIAP, New Delhi for information and necessary action.
7. Incharge, PME, ICAR-NIAP, New Delhi for information and necessary action.
8. Incharge, PERMISNET, ICAR-NIAP, New Delhi for information and necessary action.
9. AF&AO, ICAR-NIAP, New Delhi for information and necessary action.
10. PA to Director, ICAR-NIAP, New Delhi for information and necessary action.
11. Personal File and Service Book.
12. Guard File.

**Budget allocations of all plans, proposed expenditures and reports on disbursements made
(Under Section 4 (b) (xi)) (RE for the year 2024-25)**

S. No.	Head	R.E 2024-25	Fund received upto 31.03.2025	Expenditure during 2024-25
Grants for creation of Capital Assets (CAPITAL)				
1	Works	0.00	0.00	0.00
	A. Land	0.00	0.00	0.00
	B. Building	0.00	0.00	0.00
	i. Office building	0.00	0.00	0.00
	ii. Residential building	0.00	0.00	0.00
	iii. Minor works	0.00	0.00	0.00
2	Equipment's	54.39	54.39	54.39
3	Information Technology	43.20	43.20	43.20
4	Library Books and Journals	27.64	27.64	27.64
5	Vehicles & Vessels	10.00	10.00	9.97
6	Livestock	0.00	0.00	0.00
7	Furniture & Fixtures	21.77	21.77	21.77
8	Others	0.00	0.00	0.00
	Total-CAPITAL (Grants for creation of Capital Assets)	157.00	157.00	156.97
Grants in Aid - Salaries (REVENUE)				
1	Establishment Expenses	0.00	0.00	0.00
	A. Salaries			
	i. Establishment Charges	1119.85	1119.85	1116.37
	ii. Wages	0.00	0.00	0.00
	iii. Overtime Allowances	0.00	0.00	0.00
	B. Loans and Advances	0.00	0.00	0.00
	Total-Establishment Expenses (Grants in Aid - Salaries)	1119.85	1119.85	1116.37
Grants in Aid - General (REVENUE)				
1	Pension & Other Retirement Benefits	11.49	11.49	11.49
2	Travelling Allowance			
	A. Domestic TA/Transfer TA	11.14	11.14	11.14
	B. Foreign TA	0.00	0.00	0.00
	Total - Travelling Allowance	11.14	11.14	11.14

3	Research & Operational Exp.			
	A. Research Expenses (Network Project)	80.96	80.96	80.96
	B. Operational Expenses	61.52	61.52	61.52
	Total - Res. & Operational Exp.	142.48	142.48	142.48
4	Administrative Expenses			
	A. Infrastructure	84.71	84.71	84.71
	B. Communication	0.90	0.90	0.90
	C. Repairs & Maintenance	0.00	0.00	0.00
	i. Equipment's, Vehicles & Others	41.92	41.92	41.92
	ii. Office building	91.50	91.50	91.50
	iii. Residential building	0.00	0.00	0.00
	iv. Minor Works	0.00	0.00	0.00
	D. Other (excluding TA)	91.74	91.74	91.74
	Total - Administrative Expenses	310.77	310.77	310.77
5	Miscellaneous Expenses			
	A. HRD	0.00	0.00	0.00
	B. Other items (Fellowships, Scholarships etc.)	0.00	0.00	0.00
	C. Publicity & Exhibitions	0.00	0.00	0.00
	D. Guest House - Maintenance	0.19	0.19	0.19
	E. Other Miscellaneous	2.42	2.42	2.42
	Total - Miscellaneous Expenses	2.61	2.61	2.61
	Total Grants in Aid – General(excluding Pension)	467.00	467.00	467.00
	Total Revenue (Grants in Aid –Salaries & pension + Grants in Aid - General)	1598.34	1598.34	1594.86
	Grand Total (Capital + Revenue)	1755.34	1755.34	1751.83
*	SCSP capital expenditure	6.33	6.33	6.33
*	SCSP General Expenditure	20.00	20.00	20.00
	Total unified budget	1781.67	1781.67	1778.16

The manner of execution of subsidy programmes, including amounts allocated, details and beneficiaries (Under Section 4 (b) (xii))

There are no subsidy programmes.

Recipients of concessions, permits or authorization granted (Under Section 4 (b) (xiii))

National Institute of Agricultural Economics & Policy Research (NIAP) does not grant any permits or authorizations.

Details of the information available to, or held by it, reduced in an electronic form (Under Section 4 (b) (xiv))

- i. Mandate,**
- ii. List of Ongoing Projects,**
- iii. List of Completed Projects,**
- iv. List of Consultancy Projects,**
- v. Policy Papers,**
- vi. Policy Briefs,**
- vii. Annual Reports,**
- viii. PME Notes,**
- ix. Workshop Proceedings.**

The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use (Under Section 4 (b) (xv))

NIAP has a specialized library collection of books, print and electronic databases like Statistical Abstracts, Economic Survey, Agricultural census, Input surveys, Livestock census, NSSO CD ROM, CSO, other Government of India publications and some state Government Publications also. The library facility of Institute is being developed as an efficient information service unit. At present library houses a total of 6518 publications, 3227 reference books, 118 CD ROM's, 2295 database publications, 781 reports, 97 SAARC publications and other references materials. Library references are computerized using library software package with quick search facility. The library has subscription of few national and international journals. It also has a depository of FAO, CGPRT, and CGIAR reports. Library has separate section of Hindi books. The library is playing active role in timely dissemination of scientific and technical information for research via Current Awareness Service and Newspaper Clipping Service also. Library has played facilitating role in NIAP scientists becoming members of IARI and IASRI libraries also. The library has internet connectivity for library user's convenience.

Working hours of facility: 9:00 am to 5:30 pm

Contact Person: Sh. Khyali Ram Chaudhary, OIC Library

Contact No: 011-25847628, e-mail: kr.chaudhary@icar.org.in

Names, designations and other particulars of the Public Information Officers (Under Section 4 (b) (xvi))

1.	Appellate Authority	Director	ICAR-National Institute of Agricultural Economics & Policy Research, Dev Prakash Shastri Marg, Pusa, New Delhi – 110 012	Ph. No.: 011-25843036 Fax No.: 011-25842684	ps.birthal@icar.org.in
2.	Transparency and Nodal Officer	Dr. Khem Chand, Principal Scientist	Room No. 314, ICAR-National Institute of Agricultural Economics & Policy Research, Dev Prakash Shastri Marg, Pusa, New Delhi – 110 012	Ph. No. – 011-25848731, 25847628 Ext.: 314 Fax No. 011-25842684	Khem.Chand1@icar.org.in
3.	Public Information Officer	Mrs. Roselima Lakra, Senior Administrative Officer	ICAR-National Institute of Agricultural Economics & Policy Research, Dev Prakash Shastri Marg, Pusa, New Delhi – 110 012	Ph. No. – 011-25841306 (Direct) 011-25848731, 25847628 Ext.: 403 Fax No. 011-25842684	Roselima.lakra@icar.org.in
4.	Deemed PIO	Dr. Rajni Jain, Principal Scientist	ICAR-National Institute of Agricultural Economics & Policy Research, Dev Prakash Shastri Marg, Pusa, New Delhi – 110 012	Ph. No. – 011-25843973 (Direct) 011-25848731, 25847628 Ext.: 216 Fax No. 011-25842684	rajni.jain@icar.org.in
5.	Deemed PIO and Assistant Public Information Officer	Mr. Ajay Kumar Yadav Finance & Accounts Officer	ICAR-National Institute of Agricultural Economics & Policy Research, Dev Prakash Shastri Marg, Pusa, New Delhi – 110 012	Ph. No. – 011-25848731, 25847628 Ext.: 417 Fax No. 011-25842684	Ajay.yadav3@icar.org.in
6.	Deemed PIO and Assistant Public Information Officer	Sh. Inderjeet Sachdeva, Assistant Administrative Officer	ICAR-National Institute of Agricultural Economics & Policy Research, Dev Prakash Shastri Marg, Pusa, New Delhi – 110 012	Ph. No. – 011-25848731, 25847628 Ext.: 407 Fax No. 011-25842684	Inderjeet.sachdeva@icar.org.in



भा. कृ. अनु. प.- राष्ट्रीय कृषि आर्थिकी एवं नीति अनुसन्धान संस्थान
**ICAR- National Institute of Agricultural Economics and
 Policy Research (NIAP)**

No.29(41)/2013/NIAP(Voll.III)

Dated: 09.11.2020

OFFICE ORDER

Director, National Institute of Agricultural Economics & Policy Research (NIAP), Pusa, New Delhi is pleased to designate Dr. Khem Chand Principal Scientist as **"TRANSPARENCY OFFICER and Nodal Officer"** of RTI in respect of this Institute. The principal tasks of "TRANSPARENCY OFFICER" are mentioned by Central Information Commission in its letter No. CIC/AT/D/10/000111/2 dt. 09.12.2010 and endorsed by The Council vide letter no. 1(15)/2010-CR(A)&RTI dated 30.12.2010(Circular attached below).

Official Address	Telephone No./Fax No.
Dr. Khem Chand Principal Scientist, , National Institute of Agricultural Economics & Policy Research (NIAP), Dev Prakash Shastri Marg, Pusa New Delhi- 110 012	Tele: 01125848731, 25847628, Ext No. 314 Fax: 011- 25842684
Residential Address	Mobile No.
DLF Capital Green, House No- V006, Moti Nagar, New Delhi-110015	7839932709
E-Mail Address	Khem.Chand1@icar.gov.in

Chander Vallabh
 19/11/2020

(Chander Vallabh)
 Administrative Officer

Distribution:-

1. Dr. Khem Chand, Principal Scientist, ICAR-NIAP, Pusa, New Delhi. A copy of directions received from Central Information Commission & endorsed by Council vide letter no. 1(15)/2010 -CR(A) & RTI dated 30.12.2010 is enclosed for taking action in time bound manner.
2. Director (Admn.), Indian Council of Agricultural Research, Krishi Bhawan, New Delhi- 110 001
3. The Directors of all ICAR Institute.
4. All DDGs in Indian Council of Agricultural Research, Krishi Bhawan and Krishi Anusandhan Bhawan-I/II, New Delhi- 110 001
5. Chairman/Incharge, PME Cell, ICAR-NIAP.
6. Incharge, AKMU, ICAR-NIAP for uploading the document on website under RTI.
7. Dr. Rajni Jain, Principal Scientist & Vigilance Officer, ICAR-NIAP, Pusa, New Delhi.
8. PS to Director, ICAR-NIAP.
9. CPIO & APIO, ICAR-NIAP.
10. Notice Board
11. Guard File

देव प्रकाश शास्त्री मार्ग, पूसा, पोस्ट बॉक्स नंबर. 11035, नई दिल्ली-110012
 Dev Prakash Shastri Marg, Pusa, Post Box No. 11305, New Delhi – 110 012
 Phone: 25847628, 25848731 (Off.), Fax 011-25842684. GRAM: AGRICENTRE
 Email: director@ncap.res.in



भाकृअनुप - राष्ट्रीय कृषि आर्थिकी एवम नीति अनुसंधान संस्थान
(निआप)
ICAR - NATIONAL INSTITUTE OF AGRICULTURAL ECONOMICS AND
POLICY RESEARCH (NIAP)

दिनांक :- 12.04.2024

मि. स. - 29(41)/2013/NIAP(Vol. IV)

कार्यालय आदेश

निदेशक भा. कृ. अनु. प., निआप, नई दिल्ली, CIC वेबसाइट पर संस्थान की वर्ष 2023-2024 की पारदर्शिता ऑडिट रिपोर्ट के निरीक्षण व अपलोड करने हेतु निम्नलिखित सदस्यों की एक समिति का गठन करते हैं:

- | | |
|--|-----------|
| 1. डॉ. रजनी जैन, प्रधान वैज्ञानिक | - अध्यक्ष |
| 2. मोहम्मद इरफ़ान, सहायक वित्त एवं लेखा अधिकारी | - सदस्य |
| 3. श्री इंंदरजीत सचदेवा, सहायक प्रशासनिक अधिकारी | - सदस्य |

समिति सूचना अधिकार अधिनियम 2005 की धारा 4 के अनुसार संस्थान की वेबसाइट पर अपलोड की गयी जानकारी का निरीक्षण कर अपनी सिफारिश जल्द से जल्द प्रस्तुत करेगी।

(नवदीप कुमार शर्मा)
प्रशासनिक अधिकारी

वितरण:-

1. सम्बंधित अधिकारी/कर्मचारी, भा. कृ. अनु. प., निआप।
2. डॉ. खेम चंद, प्रधान वैज्ञानिक तथा पारदर्शिता अधिकारी, भा. कृ. अनु. प., निआप।
3. श्री नवदीप कुमार शर्मा, CPIO एवं प्रशासनिक अधिकारी।
4. पुरुषोत्तम शर्मा, प्रधान वैज्ञानिक एवं सतर्कता अधिकारी, भा. कृ. अनु. प., निआप।
5. निदेशक महोदय के निजी सचिव, भा. कृ. अनु. प., निआप।
6. नोडल अधिकारी, PERMISNET, NIAP, नई दिल्ली संस्थान की वेबसाइट पर जरूरी सूचना अपलोड करने के लिए।



भा.कृ.अनु.प.-राष्ट्रीय कृषि आर्थिकी एवं नीति अनुसंधान संस्थान (निआप)
देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली-110012

ICAR-National Institute of Agricultural Economics and Policy Research (NIAP)
DPS Marg, Pusa, New Delhi - 110012

गिरा. 4(65)/1/2024-25-निआप

दिनांक: 06 जून 2024

कार्यालय आदेश/Office Order

निदेशक, भा.कृ.अनु.प.-राष्ट्रीय कृषि आर्थिकी एवं नीति अनुसंधान संस्थान (निआप) संस्थान में आउटसोर्सिंग आफ मैनपावर सर्विसेज की सेवाएं प्राप्त करने के लिए जैम पोर्टल पर प्राप्त बिड संख्या GEM/2024/B/4949579 दिनांक 27.05.2024 के तकनीकी और वित्त मूल्यांकन हेतु निम्नलिखित अधिकारियों की एक समिति गठित करते हैं जो कार्यवाई उपरांत अपनी सिफारिशें सक्षम प्राधिकारी को प्रस्तुत करेंगी:-

तकनीकी और वित्त मूल्यांकन समिति

1. डा. खेम चन्द, प्रधान वैज्ञानिक, निआप
2. श्री नवदीप कुमार शर्मा, प्रशासनिक अधिकारी, निआप
3. श्री इन्द्रजीत सचदेवा, सहायक प्रशासनिक अधिकारी, निआप
4. श्री हरीश बत्स, सहायक, निआप

इन्द्रजीत

(इन्द्रजीत सचदेवा/Inderjeet Sachdeva)
सहायक प्रशासनिक अधिकारी/Asstt. Admn. Officer

प्रतिलिपि/Distribution:

1. सभी समिति सदस्य को कार्यवाही हेतु।
2. निदेशक के प्रधान निजी सचिव, निआप
3. सार्वजनिक अधिकारी, निआप
4. गार्ड फाईल

सहायक प्रशासनिक अधिकारी
भा.कृ.अ.प.-राष्ट्रीय कृषि आर्थिकी एवं
नीति अनुसंधान संस्थान (निआप)
डी.पी.एस. मार्ग, पूसा, नई दिल्ली-110012



भा.कृ.अनु.प.-राष्ट्रीय कृषि आर्थिकी एवं नीति अनुसंधान संस्थान (निआप)
देव प्रवर्षा शास्त्री मार्ग, पूसा, नई दिल्ली-110012

ICAR-National Institute of Agricultural Economics and Policy Research (NIAP)
DPS Marg, Pusa, New Delhi - 110012

मि.स. 4(75)/11/2024-25-निआप

दिनांक: 27 फरवरी 2025

कार्यालय आदेश / Office Order

निदेशक, भा.कृ.अनु.प.-राष्ट्रीय कृषि आर्थिकी एवं नीति अनुसंधान संस्थान (निआप) द्वारा निम्नलिखित अधिकारियों की समिति गठित की गयी है जो संस्थान में Purchase of Server Rack 42U MDU with outdoor cooling unit की खरीद के लिए जैम पोर्टल पर प्राप्त बिड़ संख्या GEM/2025/B/5938166 दिनांक 13.02.2025 के तकनीकी और वित्त मूल्यांकन कर अपनी सिफारिशें प्रस्तुत करेंगे। बिड़ आनलाईन प्राप्त करने की अंतिम तिथि दिनांक 06.03.2025 को 12:00 बजे है तथा बिड़ को खोलने की तिथि दिनांक 06.03.2025 को 12:30 बजे है।

1. डा. (श्रीमती) रजनी जैन, प्रधान वैज्ञानिक, निआप
2. डा. दिनेश चन्द मीना, वरिष्ठ वैज्ञानिक, निआप
3. श्री अजय कुमार यादव, वित्त एवं लेखा अधिकारी अधिकारी, निआप
4. श्री इन्द्रजीत सचदेवा, सहायक प्रशासनिक अधिकारी, निआप
5. श्री अजय तंवर, सहायक, निआप

इन्द्रजीत

(इन्द्रजीत सचदेवा / Inderjeet Sachdeva)
सहायक प्रशासनिक अधिकारी / Asstt. Admn. Officer

प्रतिलिपि / Distribution:

1. सभी समिति सदस्य को कार्यवाही हेतु।
2. निदेशक के निजी सचिव, निआप
3. सतर्कता अधिकारी, निआप
4. गार्ड फाईल

सहायक प्रशासनिक अधिकारी
भा.कृ.अनु.प.-राष्ट्रीय कृषि आर्थिकी एवं
नीति अनुसंधान संस्थान (निआप)
डी.पी.एस. मार्ग, पूसा, नई दिल्ली-110012



भा.कृ.अनु.प.-राष्ट्रीय कृषि आर्थिकी एवम् नीति अनुसंधान संस्थान (निआप)
देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली-110012

ICAR-National Institute of Agricultural Economics and Policy Research (NIAP)
DPS Marg, Pusa, New Delhi - 110012

मि.स. 4(31)/3/21-22-निआप

दिनांक: 14 जनवरी 2025

कार्यालय आदेश / Office Order

निदेशक, भा.कृ.अनु.प.-राष्ट्रीय कृषि आर्थिकी एवम् नीति अनुसंधान संस्थान (निआप) द्वारा निम्नलिखित अधिकारियों की समिति गठित की गयी है जो संस्थान में Renewal of Fortinet Firewall के लिए जैम पोर्टल पर प्राप्त बिड़ संख्या GEM/2025/B/5776377 दिनांक 02.01.2025 के तकनीकी और वित्त मूल्यांकन कर अपनी सिफारिशें प्रस्तुत करेंगे। बिड़ आनलाईन प्राप्त करने की अंतिम तिथि दिनांक 23.01.2025 को 18:00 बजे है तथा बिड़ को खोलने की तिथि दिनांक 23.01.2025 को 18:30 बजे है।

1. डा. खेम चन्द, प्रधान वैज्ञानिक, निआप
2. डा. (श्रीमती) रजनी जैन, प्रधान वैज्ञानिक, निआप
3. श्री नवदीप कुमार शर्मा, प्रशासनिक अधिकारी, निआप
4. श्री अजय कुमार यादव, वित्त एवम् लेखा अधिकारी अधिकारी, निआप
5. श्री अजय तंवर, सहायक, निआप

(इन्द्रजीत सचदेवा / Inderjeet Sachdeva)
सहायक प्रशासनिक अधिकारी / Asstt. Admn. Officer

3-3 जे 14/1/25

प्रतिलिपी / Distribution:

1. सभी समिति सदस्य को कार्यवाही हेतु।
2. निदेशक के निजी सचिव, निआप
3. सर्तकता अधिकारी, निआप
4. गार्ड फाईल

सहायक प्रशासनिक अधिकारी
भा.कृ.अ.प.-राष्ट्रीय कृषि आर्थिकी एवम्
नीति अनुसंधान संस्थान (निआप)
डी.पी.एस. मार्ग, पूसा, नई दिल्ली-110012

भा.कृ.अनु.प.-राष्ट्रीय कृषि आर्थिकी एवं नीति अनुसंधान संस्थान (निआप)
देव प्रकाश शास्त्री मार्ग, पूसा, नई दिल्ली-110 012

मि.स. 4(68)/4/2024-25-निआप

दिनांक: 27 दिसम्बर 2024

कार्यालय आदेश

निदेशक, भा.कृ.अनु.प.-राष्ट्रीय कृषि आर्थिकी एवं नीति अनुसंधान संस्थान (निआप) निम्नलिखित अधिकारियों की एक समिति का गठन GFR-155 के अन्तर्गत करते हैं जो संस्थान के contractual research project "Foresight and Metrics to Accelerate Food, Land and Water Systems Transformation (Foresight) (Project Code: 1015536)", funded by the Bioversity International, Rome, Italy में आवश्यक स्टेशनरी (सूची संलग्न) की खरीद के लिए मार्केट सर्वे कर सभी सामान की खरीद के प्रबन्ध का कार्य करेंगी एवं अपनी सिफारिशें सक्षम प्राधिकारी, निआप के विचार हेतु जल्द से जल्द प्रस्तुत करेंगी:-

1. डा. बालाजी एस.जे., वैज्ञानिक, निआप
2. श्री इन्द्रजीत सचदेवा, सहायक प्रशासनिक अधिकारी, निआप
3. श्री हरीश वत्स, सहायक, निआप

संलग्न: मांग-पत्र सूची

वितरण:

1. निदेशक के निजी सचिव, निआप
2. सभी समिति सदस्य को कार्यवाही हेतु।
3. सर्तकता अधिकारी, निआप
4. गार्ड फाईल

(इन्द्रजीत सचदेवा)
सहायक प्रशासनिक अधिकारी
संयोजक प्रशासनिक अधिकारी
भा.कृ.अनु.प.-राष्ट्रीय कृषि आर्थिकी एवं
नीति अनुसंधान संस्थान (निआप)
डी.पी.एस. मार्ग, पूसा, नई दिल्ली-110012

Number of employees against whom disciplinary action has been proposed/ taken (Under Section 4(2))

-NIL-

Programmes to advance understanding of RTI (Under Section 26)

This Institute does not provide any direct training programmes for understanding of Right to information Act, 2005. However, employees can nominate to participate in trainings and workshop related to RTI Act 2005 which are being organized by ICAR and ISTM from time to time.

Transfer policy and transfer orders [F No. 1/6/2011-IR dt 15.04.2013]

All the transfer policy is made and implemented at ICAR Headquarter which may be available at ICAR website: <https://icar.org.in/circulars-data>